

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: TUESDAY, October 4, 2016 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

The Board of Commissioner's hosted the Quarterly Joint Governance meeting at 7:00 a.m. in the First Floor Board Room of the Courthouse.

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Nelson. Commissioners in attendance: Nelson, Okeson, Skarie, Knutson, and Grimsley; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under Commissioners: Add: Number 4: Association of Minnesota Counties (AMC) Fall District 4 Meeting and under Highway: Remove: Number 2: Quote Awarded: Grading Work Project: Resolution 10-16-1E. (Knutson, Grimsley), carried.

Commissioners:

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following:
  - a. Commissioner Knutson: Environmental Affairs Committee, Prairie Lakes Municipal Solid Waste Authority (PLMSWA), Sheriff's Committee, and the disaster drill held recently in Ponsford, MN.
  - b. Commissioner Okeson: Sheriff's Committee, Highway Committee, and the Kanabec County Jail Facility tour on September 21<sup>st</sup>.
  - c. Commissioner Grimsley: Becker County Historical Society, Development Achievement Center (DAC), and the Kanabec County Jail Facility tour.
  - d. Commissioner Nelson: Highway Committee and the Exit Interview for the State Audit.
  - e. Commissioner Skarie: Lakeland Mental Health (LMH), Becker County Fair Board, and Becker County Energize meeting.
3. Appointments: There were none. Board Chair Nelson reported that he has received notification from the Cormorant Lakes Watershed District of an upcoming appointment needed.

4. It was moved and seconded to approve the commissioners' attendance at the Association of Minnesota Counties (AMC) District 4 Fall meeting on Friday, October 28, 2016, from 8:00 a.m. to 12:00 p.m., at the Otter Tail County Government Services Building in Fergus Falls, MN, with per diem and mileage reimbursement, as approved. (Grimsley, Skarie), carried.

Finance Committee Minutes: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over 90-Day Claims, and Additional Claims, as presented; and an additional claim submitted today for expense reimbursement:
  - a. Auditor's Warrants (Tuesday Bills):
    - i. 09/21/2016 in the amount of \$ 207,324.95;
    - ii. 09/28/2016 in the amount of \$ 181,419.23;for a total amount of \$ 388,744.18
  - b. Over 90-Days:
    - i. Farnams, Detroit Lakes, in the amount of \$666.04 (invoice sent to wrong department);
    - ii. Perham Health, in the amount of \$240.75 (invoice just received);
    - iii. MCIT, in the amount of \$248.00 (invoice appeared to be duplicate);
  - c. Additional Claims:
    - i. Robert Bement, in the amount of \$33.98 (no receipt for 2 safety T-shirts);
    - ii. Dionne Friesen, mileage reimbursement, in the amount of \$238.68 (for travel to/from Stillwater 440 miles);
    - iii. Commissioner Okeson, expense report for \$725.60 (form just turned in)(Knutson, Skarie), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Tobacco License Renewals for the following:
  - a) Chief Corner Store – Pine Point Township
  - b) Fisher Properties of Cormorant, Inc. – Cormorant Bottle Shop – Cormorant Township
  - c) Ice Cracking Lodge – Round Lake Township
  - d) Elbow Lake Store & Bar – Round Lake Township
  - e) Sunlite Bar & Grill – Detroit Township
  - f) Four Corners – Erie Township(Skarie, Okeson), carried.
2. It was moved and seconded to approve Resolution 10-16-1B, to approve establishing the following categories of Committed Funds and the final amounts for 2015 as follows:
  - a. New Jail: \$ 2,315,982 (Public Safety);
  - b. Transfer Station: \$1,232,164 (Environmental Services);
  - c. Recycling Facility: \$ 1,750,000 (Environmental Services);

and with it noted that these funds cannot be used for any other purpose unless the commitment is rescinded by Resolution of the County Board. (Knutson, Okeson), carried.

Sheriff: Todd Glander presented:

1. It was moved and seconded to approve Resolution 10-16-1G, to accept the donations of \$32,391 in total for 2015 and \$2,930 in 2016 for the K9 Program, and that the Becker County Sheriff's Office may receive additional donations for the K9 Program, in addition to the funds already received, which shall then be reviewed by the County Board at the end of the calendar year. (Okeson, Knutson), carried.
2. It was moved and seconded to approve the renewal of the West Central Minnesota Drug & Violent Crimes Task Force Joint Powers Agreement for 2017, as amended. (Knutson, Okeson), carried.
3. Sheriff Todd Glander provided an update on the sale of county-owned vehicles, reporting that three (3) retired squad cars and one (1) DWI Forfeiture 1994 Pickup have been sold, for a net revenue of \$6,393.00 and \$268.00 respectively.
4. Sheriff Todd Glander also provided an update and timeline on the Zuercher Tech Program, noting that currently they are ahead of schedule, with a "go live" date now scheduled for February 13, 2017.
5. A brief discussion was held in regards to the recent tour of the Kanabec Jail Facility.

Human Services: Denise Warren presented:

1. It was moved and seconded to approve Resolution 10-16-1F, to hire one (1) Part-Time Registered Nurse through the Merit System, due to a resignation. (Grimsley, Skarie), carried.
2. It was moved and seconded to approve the Human Services claims for Human Services, Community Health, and Transit, as presented. (Knutson, Skarie), carried.
3. It was moved and seconded to approve to add to the agenda under Human Services: Number 3: Contract Addendum with Solutions Behavioral Health Care Professionals, Inc. (Grimsley, Skarie), carried.
4. It was moved and seconded to approve the Addendum to the Purchase of Service Agreement with Solutions Behavioral Health Care Professionals, Inc., for ARMHS, Adult and Children's Mental Health Services and CTSS, for the period from January 1, 2016 through December 31, 2016, as presented. (Skarie, Grimsley), carried.

Assessor: Steve Carlson presented:

1. It was moved and seconded to approve Resolution 10-16-1C, to hire one (1) Full-Time Property Tax Specialist/Receptionist, due to a resignation. (Grimsley, Knutson), carried.

Probation: Brian Rubenstein presented:

1. It was moved and seconded to approve Resolution 10-16-1A, to hire one (1) Full-Time Program Coordinator, due to a resignation. (Okeson, Grimsley), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve Resolution 10-16-1D, to hereby authorize and direct the County Engineer to purchase one 2017 Dodge Ram Truck with 9.5' Dump Box and Tommy Lift, as detailed in the Capital Expenditure Request, and to accept the low quotes from Nelson Auto in Fergus Falls, MN, for the purchase of a 2017 Dodge Ram 3500 Two-Wheel Drive Crew Cab Chassis, at a cost of \$27,346.96; from Crysteel Truck Equipment, Lake Crystal, MN, for the purchase of a Dump Body including Tommy Lift, at a cost of \$13,676.15; and with Tax, Title and License Fees of \$1,813.30, for a total combined cost of \$42,836.41. (Okeson, Knutson), carried.

Becker County Law Library – Bill Wilson presented:

1. It was moved and seconded to approve the unanimous resolution of the Becker County Law Library Board of Trustees, to raise the Law Library fee from \$10.00 to \$15.00, as presented. (Knutson, Okeson), carried.

A short recess followed.

Joint Meeting with the Mahnommen County Commissioners - Becker County Jail Construction Project and Inmate Boarding Discussion:

1. The joint meeting between the Becker and Mahnommen County Commissioners convened at 11:00 a.m. Those present included all of the Becker County Commissioners; County Administrator, Jack Ingstad; Sheriff Todd Glander and Jail Administrator, Jon Rastedt; Mahnommen County Commissioners, David Geray (Chair), Brad Athmann, Karen Ahmann, and James Kochmann, and Mahnommen County Auditor-Treasurer, Frank Thompson. Chair Nelson welcomed everyone and re-convened the Board's regular meeting.
2. Chair Nelson provided an update on the jail construction project, noting that the Board is considering either the design of the Kanabec County Jail Facility, or a similar design, at an estimated cost of 18 million. He also noted that Becker County is interested in

discussing the possibility of housing inmates for Mahnomen County, once the new jail is completed, at least on a short-term basis, and clarified that this would not be in the form of a Joint Powers Agreement, but rather a contract.

3. Discussion followed with information provided in reference to inmate capacity of the new jail, with it suggested that it would potentially house 157 – 170 inmates total.

There was also discussion on the importance of designating a “quieter” area for inmates with mental health issues and program space outside of the pods.

Chair Nelson reported that Becker County wants to build in consideration of the county’s future growth needs, and also for staff retention.

4. Mahnomen County does not contract with any county right now for boarding inmates; however, they do transport inmates to other area jail facilities and currently house most at Clearwater County, at a cost of \$50.00 per bed. At this time, they are in support of entering into a three-year contract with Becker County to “purchase” beds, depending on availability and cost.

County Administrator, Jack Ingstad, reported that the potential revenue received for housing inmates from Mahnomen County would not actually generate additional revenue for the jail itself, due to the cost to house inmates, but rather would reduce operating costs.

5. Other items discussed included extradition guidelines, timeline, different judicial districts, and work release programming. Sheriff Glander also noted that he has spoken with Mahnomen County Sheriff Krier and that he is in support of the concept, if feasible.
6. There was also a slide presentation provided of the Kanabec County Jail, from the first tour of the facility. It was clarified that the new jail would be an adult jail facility only and that the estimated completion date for the new jail is August of 2018.
7. Board Chair Nelson noted that Becker County will be moving forward with working on the jail design and will then contact Mahnomen County for further discussions.

For continued discussions, it was recommended that the Becker County Jail Committee, consisting of Commissioners Knutson and Okeson, meet with one to two representatives from Mahnomen County, which will include two of their commissioners, Chair Geray and Commissioner Athmann. It was noted that Mahnomen County is open to entering into a three-year contract for boarding of their inmates.

8. Board Chair Nelson thanked the Mahnomen County Commissioners and County Auditor-Treasurer, Frank Thompson, for their time and consideration.

Being no further business, Board Chair Nelson adjourned the meeting.

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Jack Ingstad  
Jack Ingstad  
County Administrator

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Barry Nelson  
Barry Nelson  
Board Chair