

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, June 7, 2016 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Nelson. Commissioners in attendance: Nelson, Okeson, Skarie, Knutson, and Grimsley; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda, as presented. (Skarie, Okeson), carried.
4. It was moved and seconded to approve the minutes of May 17, 2016 with the requested changes. (Knutson, Okeson), carried.

Commissioners

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Grimsley: Becker County Historical Society, Lake Agassiz Regional Library (LARL), Development Achievement Center (DAC), Heartland Multi-Purpose Recreational Trail, Sunnyside, and Human Services Committee.
 - b. Commissioner Nelson: Becker County Soil & Water Conservation District (BCSWCD), Sunnyside, and Joint Powers Board of MN Counties.
 - c. Commissioner Skarie: Environmental Affairs Committee, Lakeland Mental Health, Becker County Council on Aging, and Becker County Fair Board.
 - d. Commissioner Knutson: Environmental Affairs Committee, Prairie Lakes Municipal Solid Waste Authority (PLMSWA), Mahube-OTWA, and Sheriff's Committee.
 - e. Commissioner Okeson: Detroit Lakes/Becker County Airport Committee, Joint Airport Meeting with the City of Detroit Lakes and the Detroit Lakes/Becker County Airport Commission, and Pelican River Watershed District (PRWD) Advisory Board.
3. Appointments: There were none.

Finance Committee Minutes: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over-90 Claims, and Additional Claims, as presented:

- a. Auditor's Warrants (Tuesday Bills):
 - i. 05/25/2016 in the amount of \$ 8,545,371.11;
 - ii. 05/31/2016 in the amount of \$ 13,874.77;
 for a total amount of: \$ 8,559,245.88
- b. Over 90-Days:
 - i. Greenshades, in the amount of \$388.50 (bill sent to wrong department)
 - ii. Laura Johnson, in the amount of \$199.50 (invoice just received)
 - iii. Office Depot, in the amount of \$283.98 (invoice just turned in)
 - iv. Swanson's Repair, in the amount of \$19.95 (invoice just turned in)
 - v. Walwork Truck Center, in the amount of \$808.36 (balance after credit on account).
- c. Additional Claims:
 - i. Tyron Warren at Pizza Rock – on credit card \$42.85, signature receipt.
 - ii. Don Skarie – expense report for \$574.44, received after claim report was printed.
 (Knutson, Okeson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

- 1. Licenses and Permits:
 - a. It was moved and seconded to approve Resolution 06-16-1A, for the Gambling Application for Exempt Permit to conduct a Raffle for the ULTRA Snowmobile Club, on February 19, 2017, for operations at Sunlite Bar and Grill, 21001 County Road 21, Detroit Lakes, MN, in Detroit Township. (Grimsley, Knutson), carried.

Land Use Department: Steve Skoog presented:

- 1. It was moved and seconded to approve Resolution 06-16-1F, to hereby authorize and direct the County Land Use Department Director to purchase a 2016 GMC Crew Cab 4x4 Pick-up off of State bid (Contract #70287), for the Natural Resources Management Department, from Ranger GM of Hibbing, MN, at the low quote of \$24,416.61, plus any applicable taxes and transfer costs, and as per the Capital Improvement Request form. (Knutson, Skarie), carried.
- 2. It was moved and seconded to approve Resolution 06-16-1D, as presented, to authorize the Land Use Department to hire two (2) Full-Time Seasonal Transfer Station Attendants. (Skarie, Knutson), carried.
- 3. It was moved and seconded to approve Resolution 06-16-1E, as presented, to authorize the Land Use Department Director to advertise and hire one (1) Permanent Part-Time and one (1) Full-Time Seasonal Recycling Truck Drivers/Transfer Station Attendants. (Knutson, Skarie), carried.

Human Services: Denise Warren presented:

1. It was moved and seconded to approve Resolution 06-16-1C, as presented, to hire one (1) Full-Time Child Support Officer position through the Merit System, due to a retirement, and if filling this position creates a Support Enforcement vacancy, to fill that position also through the Merit System. (Skarie, Grimsley), carried.
2. It was moved and seconded to approve the UCare - Special Needs Basic Care Agreement, as presented. (Grimsley, Skarie), carried.
3. It was moved and seconded to approve the Health Partners – Special Needs Basic Care Agreement, as presented. (Grimsley, Skarie), carried.
4. It was moved and seconded to approve the annual renewal of the MNSure Joint Powers Agreement for the Navigator/In-Person Assister program. (Grimsley, Skarie), carried.
5. It was moved and seconded to approve the Human Services claims for Human Services, Community Health, and Transit, as presented. (Skarie, Knutson), carried.

Sheriff: Todd Glander and Shane Richard presented:

1. It was moved and seconded to approve Resolution 06-16-1B, to hire one (1) Full-Time Correctional Officer position, due to a retirement, and to backfill, as necessary, which may include a part-time Correctional Officer. (Okeson, Knutson), carried.
2. It was moved and seconded to approve the purchase of Ballistic Vests for full-time and part-time licensed deputies and screeners, off of State Contract pricing, from Streichers in Minneapolis, at a total cost of \$25,240.00, with \$18,080.00 reimbursed by Federal and State funding, and with the remaining balance of \$7,160.00 to be off-set by the upcoming sales of retired squad cars. (Knutson, Okeson), carried.
3. Discussion was held in regards to the request to purchase a snowmobile for Snowmobile Patrol and Rescue, with the item tabled until the next board meeting, for further clarification on the quote and warranty.
4. West Central Minnesota EMS Corporation board members, Chair Jim Rieber from Sanford Health, Vice-Chair Ken Krupich from Essentia Health, and Captain Brian Cheney from the MN State Patrol provided information in regards to the donation of a UAV (Drone) to Becker County, on behalf of the corporation, with it noted that the drone is valued at \$11,500.00. The Board of Commissioners expressed their thanks and appreciation for the donation of the drone, with it noted that it will be a valuable tool for use in various emergency situations, including search and rescue operations.

Human Resources: Nancy Grabanski presented:

1. It was moved and seconded to close the session for Union Negotiations. (Grimsley, Knutson), carried.
2. Union Negotiations – Nancy Grabanski presented.
3. It was moved and seconded to open the session. (Knutson, Okeson), carried.

4. It was moved and seconded to accept and ratify the LELS Deputy and Sheriff Supervisor Contracts and to authorize the Board Chair and/or the County Administrator to sign said contracts. (Skarie, Okeson), carried.

Being no further business, Board Chair Nelson adjourned the meeting.

Jack Ingstad
Jack Ingstad
County Administrator

Barry Nelson
Barry Nelson
Board Chair