

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, July 21, 2015 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Grimsley. Commissioners in attendance: Grimsley, Nelson, Skarie, Okeson, and Knutson; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda, with the following changes: Move Becker County Soil & Water Conservation District (BCSWCD): Resolution to Update Comprehensive Water Management Plan: Resolution 07-15-2A from 9:35 a.m. to follow Commissioners: Number 2: Dunton Locks Tram; and add: under Commissioners: Number 6: West Central Juvenile Detention Center Purchase Agreement with Becker County for 2016 and under Sheriff: Number 4: West Central Minnesota Drug & Violent Crimes Task Force – Presentation of a Recent Case by Chief Commander, Keith Melrose. (Skarie, Knutson), carried.
4. It was moved and seconded to approve the minutes of July 7, 2015, as presented. (Okeson, Nelson), carried.

Commissioners

1. Open Forum:
 - a. There were a large number of citizens present for Open Forum and the upcoming agenda item on the Dunton Locks Tram.

The following residents of Lake Sallie spoke in support of re-opening the Dunton Locks Tram: Dennis Mahoney, Gerald Heinle, Bill Roden, Mike Maloney, Joan Shockman, and Jeff Riedesel.

Residents of Big Detroit, Ed and Vickie Welke and Dick Lundeen, voiced their concerns and opposition to re-opening the tram.
 - b. Jennifer Thompson, Vice-President of the Becker County Coalition of Lake Associations (COLA), Executive Board, read a letter urging Becker County to take any measures to prevent the entry of and spread of AIS.
 - c. Mike Becraft, President of the Lakes Melissa and Sallie Association, spoke in support of re-opening the tram, noting at their last annual meeting, the consensus was to support this recommendation. In addition, he asked that a joint meeting with the lake associations be held, as discussed earlier.

- d. Gerry Schram, resident of Erie Township, addressed the board in regards to the work being done on County Road 25 and suggested a bike lane be put on one side. Commissioner Nelson asked whether a separate lane or a wider, tarred shoulder should be considered. Highway Engineer, Jim Olson, will bring this forward at the next Highway Committee meeting for further discussion.
 - e. Justin Klemetson spoke in regards to Ditches 19 and 10. He also requested that the appointment for the Buffalo-Red River Watershed District Board of Managers position be postponed for today, noting his concerns and suggesting there may be another potential candidate interested in the position.
2. Discussion on Dunton Locks Tram:
- a. Chair, Ben Grimsley, read letters that were received in opposition to re-opening the Dunton Locks Tram including one from Steve Lindow, President of Bad Medicine Lake Area Association; and Paul Bursik, Vice-President of the Lake Detroiters Association.
 - b. Commissioners Okeson and Knutson briefly expressed their frustration with the non-compliance of the Board's direction from the previous meeting of July 7th, noting that the NRM Committee and Board had not received the requested information on the "Best Practices Plan", as discussed.
 - c. Peter Mead, Director of the Becker County Soil & Water Conservation District addressed the Board and provided a document entitled, "Dunton Locks Management Practices to Prevent the Spread of AIS Upstream of Lakes Sallie and Melissa". He referenced page 3, which provides an outline on Management Practices for the Dunton Locks Tram, and information on Tram Re-Design and Re-Construction options. In addition, he also reported that BCSWCD does not have a position either way on the issue of re-opening the tram. Discussion followed.
 - d. It was moved and seconded to approve meeting with the two lake associations, Lakes Mellisa and Sallie, and Lake Detroiters, to establish a workable plan for the operation of the tram for next year and to discuss funding options. (Okeson, Knutson), carried.
 - e. It was noted that the Natural Resources Committee will follow-up on the discussions from today and establish a "committee" to continue working on the process.
3. Reports and Correspondence: The Commissioners reported on the following meetings:
- a. Commissioner Okeson: Transit meeting/MCIT Training Session on Joint Powers Agreements in Wadena, and met with Ryan Damlo, the Transit Director for Becker and Wadena Counties, and attended the West Central Regional Juvenile Center meeting.

- b. Commissioner Nelson: Natural Resources Committee, Sunnyside, Becker County Soil & Water Conservation District, Information Technology (IT), and Economic Development Authority (EDA).
 - c. Commissioner Skarie: Environmental Affairs Committee and Becker County Fair Board.
 - d. Commission Knutson: Natural Resources Committee, Jail Project meeting with architect and jail project manager, and Zoning Ordinance Review Committee.
 - e. Commissioner Grimsley: Becker County Historical Society, Sunnyside, Transit meeting/MCIT Training in Wadena, Finance Committee, and met with the City of Detroit Lakes and IMBA (International Mountain Biking Association).
 - f. County Administrator, Jack Ingstad, provided a brief update on the jail project and meeting held with the Jail Project Architect, Scott Fettig, and Project Manager, Bob Bristlin.
4. Appointments: Buffalo-Red River Watershed District Board of Managers Position:
- a. Justin Klemetson was present and voiced his concerns in reference to the Buffalo-Red River Watershed District and the need for improved representation. He also noted that he knows of an individual that may be interested in the BRRWD Board of Manager position.
 - b. Commissioner Nelson reported that the BRRWD Board of Manager position has been advertised, according to the requirements, and current board manager, John Hanson has expressed interest in serving another term.
 - c. It was moved and seconded to approve tabling the appointment for the Buffalo-Red River Watershed Board of Managers position at this time, and to re-advertise for the position, as discussed, with the appointment to be considered at the next Board meeting of August 4, 2015. (Okeson, Knutson), carried.
 - d. Commissioner Nelson commented that Bruce Albright, representing the BRRWD would be asked to attend the next Board meeting to provide an update, etc.
5. Initial Budget Presentation: Denise Warren presented:
- a. County Administrator, Jack Ingstad, provided a brief summary of the budget process to date, noting that Becker County is in sound financial condition; upgraded now to a AA bond rating, in line budget-wise, and the County will have a 3% debt limit. He also reported that Becker County has received a clean audit. Centralized Accounting is complete with Denise Warren coordinating the budgets for the Highway and Human Services Departments, and Darin Halvorson for the remainder, with himself and Auditor-Treasurer, Mary Hendrickson overseeing the process.

- b. Denise Warren presented an overview of the Becker County 2016 Budget – Power Point Presentation for Initial Budget Discussions, as of July 21, 2015, which included a timeline for the budget process. The date for setting the preliminary maximum levy is September 15th, with the date of December 15th for adoption of the final budget for 2016. Discussion followed.
6. West Central Juvenile Detention Center Purchase Agreement with Becker County for 2016: Commissioner Okeson presented:
- a. It was moved and seconded to approve the Annual West Central Regional Juvenile Center Cooperative Agreement for Becker County, with a change in the number of beds from 3.5 to 3 for 2016, with the flat fee amount per bed at \$79,500.00, for a total amount of \$238,500.00 per year (\$19,875.00 per month/12 months), and as agreed upon by the Director, Stephen Larson. (Okeson, Nelson), carried.

Becker County Soil & Water Conservation District (BCSWCD): Resolution to Update Comprehensive Water Management Plan: Resolution 07-15-2A: Peter Mead Presented:

- 1. It was moved and seconded to approve Resolution 07-15-2A, as presented, that the Becker County Board of Commissioners resolve to revise and update its current local water management plan and delegates the Becker County Soil and Water Conservation District (SWCD) the responsibility of coordinating, assembling, writing, and implementing the revised local water management plan pursuant to M.S. 103B.301, and as outlined in said resolution. (Nelson, Knutson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

- 1. Licenses and Permits:
 - a. It was moved and seconded to approve Resolution 07-15-2B, to approve the Gambling Application for Exempt Permit to conduct a Raffle for the Cormorant Lions Club, on September 25, 2015, for operations at: Cormorant Community Center, 10929 County Highway 5, Pelican Rapids, MN, in Cormorant Township. (Nelson, Knutson), carried.
- 2. It was moved and seconded to accept the May 2015 Cash Comparison and Investment Summary, as presented. (Knutson, Nelson), carried.

Finance Committee: Mary Hendrickson presented:

- 1. It was moved and seconded to approve the Regular Claims, Auditor's Warrants, and Over 90-Day Claim, as follows:
 - a. Auditor's Warrants (Tuesday Bills):
 - i. 07/07/2015 in the amount of \$19,276.15;
 - ii. 07/08/2015 in the amount of \$120,501.36;

- iii. 07/14/2015 in the amount of \$17,768.23;
for a total amount of \$157,545.74;
- b. Over 90-Day Claim:
 - i. MR Sign in the amount of \$16.40; freight charge due from previous invoice.
(Nelson, Okeson), carried.

Human Services: Christy Ramsey and John Dinsmore presented:

1. It was moved and seconded to approve the letter of support, as presented, for the licensing application for Compassion House to offer Rule 31 Chemical Dependency Services and to authorize sending the letter to the Minnesota Department of Human Services (DHS). (Skarie, Okeson), carried.
2. It was moved and seconded to accept the Human Services Reports for Adult Services, Child & Family Services, Community Health, Financial Services, Mental/Chemical Dependency (MCD), and Transit, as presented. (Knutson, Skarie), carried.
3. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit, with the burial claims revised, as discussed. (Skarie, Okeson), carried.

Sheriff: Sheriff Todd Glander presented:

1. It was moved and seconded to accept the new WeFest Agreement between Becker County and Townsquare Live Events Minnesota, LLC, for a fee of \$38,000 for Becker County to provide law enforcement and crowd control from August 5, 2015 through August 9, 2015, with the corrected address location in the agreement to read 260th Avenue, rather than 250th Avenue. (Nelson, Okeson), carried.
2. It was moved and seconded to approve the request to initiate a K9 Program in Becker County, as presented. (Knutson, Skarie), carried.
3. It was moved and seconded to receive and accept donations for the Becker County K9 Program. (Okeson, Nelson), carried.
4. Chief Commander, Keith Melrose, of the West Central MN Drug and Violent Crime Task Force provided a brief report on a recent case, "Bricks of Steel", executed in May 2015, recognizing the outstanding job done by the Becker County Sheriff's office, specifically the members of the Drug Task Force. He reported that it was a very time intensive case, with the Drug Task Force typically working 24/7. Sheriff Todd Glander commented that it was a collaborative effort with many agencies involved. He also expressed his appreciation for the new ARMER Radio System, reporting that it was a great tool to have in place.

Emergency Management: Craig Fontaine presented:

1. It was moved and seconded to approve the Memorandum of Agreement between Becker County Emergency Management and the Federal Emergency Management Agency (FEMA) Integrated Public Alert and Warning System (IPAWS) Program Management Office, regarding the use of the Becker County Emergency Management Interoperable System(s) and IPAWS OPEN Platform for Emergency Networks (IPAWS-OPEN), as presented. (Okeson, Nelson), carried.
2. It was moved and seconded to approve the Region 3 Homeland Security & Emergency Management Joint Powers Board Mutual Aid Agreement, as presented. (Knutson, Okeson), carried.

Economic Development Authority (EDA): University of Minnesota's Regional Sustainable Development Grant (RSDP) Award: Guy Fischer Presented:

1. It was moved and seconded to accept, on behalf of Becker County and the cities of Audubon and Frazee, the University of Minnesota's Central Regional Sustainable Development Partnership (CRSDP) Grant Award in the amount of \$10,000, for the Community Wind/Solar Hybrid Project Study/Review, effective July 1, 2015 – September 30, 2015. (Nelson, Skarie), carried.

Planning and Zoning: Eric Evenson-Marden presented:

1. It was moved and seconded to concur with the Planning Commission (July 14, 2015), to approve a Conditional Use Permit (CUP) as submitted by R & G Plumbing & Heating, Inc., for a heating and plumbing business, to include a building for supply storage and an office, with the project located at 25485 County Highway 48, in Osage Township. (Knutson, Nelson), carried.
2. It was moved and seconded to concur with the Planning Commission (July 14, 2015), to approve a Conditional Use Permit (CUP), as submitted by Bryan Stevens, for excavation of sand fill materials for a period of ten (10) years, to include screening equipment, but not to include a crusher, for the project located at 27208 County Highway 37, in Shell Lake Township. (Knutson, Okeson), carried.
3. The next informational meeting is scheduled for Wednesday, August 5, 2015 at 8:00 a.m. in the Third Floor Meeting Room of the courthouse.

Being no further business, Board Chair Grimsley adjourned the meeting.

Lunch Bunch was held following the meeting in the Third Floor Conference Room (EOC) of the Courthouse, provided by Auditor-Treasurer, Mary Hendrickson, and prepared by Anna Brown of "My Little Brown House".

Jack Ingstad

Jack Ingstad
County Administrator

Ben Grimsley

Ben Grimsley
Board Chair