

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, October 14, 2014 AT 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Okeson. Commissioners in attendance: Okeson, Grimsley, Knutson, Nelson, and Skarie; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under Commissioners: Add: Number 7: Set Highway Road Tour Date and under: Auditor-Treasurer: Number 1: Licenses and Permits: Add: c) Gambling Permit: ULTRA Snowmobile Club. (Grimsley, Knutson), carried.
4. It was moved and seconded to approve the minutes of September 23, 2014, with the requested changes. (Grimsley, Skarie), carried.

Commissioners

1. Open Forum: There was no one present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Grimsley: Sunnyside, Becker County Historical Society, Transit meeting with Wadena County, Development Achievement Center (DAC) Union Negotiation Committee, Human Services Committee, Economic Development Association (EDA), and Finance Committee.
 - b. Commissioner Nelson: Highway Committee, Natural Resources Management (NRM) Committee, and Aquatic Invasive Species (AIS) Summit.
 - c. Commissioner Skarie: Safety Committee, Environmental Services Committee, and Human Services Committee.
 - d. Commissioner Knutson: Environmental Affairs Committee, Prairie Lakes Municipal Solid Waste Authority (PLMSWA) Open House, Recreational Advisory Committee (RAC), Natural Resources Committee, Mahube-OTWA Annual Meeting, and Re-Design Committee.
 - e. Commissioner Okeson: Jail Meeting, Highway Committee, and Aquatic Invasive Species (AIS) Panel meeting.
3. Appointments:
 - a. There were none.

- b. Notification has been received from the Cormorant Lakes Watershed District of two upcoming appointments needed for two manager positions, set to expire on December 31, 2014. The positions will be advertised with the appointments considered at the November 18, 2014 Board of Commissioner's meeting.
4. It was moved and seconded to approve the Becker County Civil Commitment Contract for 2015 with Kitzmann Law Office, at \$1,450 per month, effective January 1, 2015 through December 31, 2015, with no increase to the County noted. (Grimsley, Knutson), carried.
5. The Becker County Association of Township Officers Annual meeting is scheduled for Thursday, October 23, 2014 at 7:00 p.m., with registration from 6:30 – 7:00 p.m. in the 3rd Floor Jury Assembly Room, Courthouse, with all commissioners planning to attend.
6. It was moved and seconded to approve the commissioner's attendance at the Association of Minnesota Counties (AMC) Fall 2014 District 4 Meeting, to be held on Friday, October 31, 2014, from 8:00 a.m. – 12:00 p.m. at the Breckenridge Senior Center, Breckenridge, MN, with per diem and mileage reimbursement. (Nelson, Knutson), carried.
7. It was the consensus of the Board to set the Highway Road Tour date for Tuesday, October 21, 2014, to depart from the Highway Department at 8:30 a.m. and finish with lunch at noon at the Detroit Mountain View Recreation Area.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses and Permits:
 - a. It was moved and seconded to approve the Tobacco License Renewals as follows:
 - i. County 6 Gas & Bait – Lakeview Township;
 - ii. Fair Hills Inc., Wildflower Golf Course – Lake Eunice Township;
 - iii. Osage Bait & Tackle – Osage Township;
 - iv. Hoslers Two Inlets Country Store – Two Inlets Township;
 - v. Elbow Lake Store & Bar – Round Lake Township;
 - vi. Community Co-ops of Lake Park – Lake Park Township;
 - vii. Richwood General Store – Richwood Township;
 - viii. Richwood Off-Sale Inc. – Richwood Township;
 - ix. Sunlite Bar & Grill – Detroit Township;
 - x. Lakes of Coffee & Liquor – Cormorant Township;
 - xi. The Pub – Cormorant Township;
 - xii. Seven Sisters – Lake View Township;
 - xiii. Randy's Lake Eunice – Lake Eunice Township;
 - xiv. Lakes Corner Liquors LLC – Erie Township;
 - xv. Four Corners – Detroit Township;

- xvi. 59er –Detroit Township;
- xvii. Chief Corner Store – Pine Point Township;
- xviii. Ice Cracking Lodge – Round Lake Township.
(Nelson, Knutson), carried.
- b. It was moved and seconded to approve the 3.2 On/Off Sale, Sunday License (New Owners) for Whaley’s Resort & Campground LLC – Round Lake Township. (Knutson, Grimsley), carried.
- c. It was moved and seconded to approve Resolution 10-14-1E, the Gambling Application for Exempt Permit to conduct a raffle for the ULTRA Snowmobile Club, on February 22, 2015, for operations at Bleachers Bar & Grill, 25807 County Highway 22, Detroit Lakes, MN, in Lake View Township. (Nelson, Skarie), carried.

Finance Committee: Mary Hendrickson presented:

- 1. It was moved and seconded to approve the Regular Claims, Auditor’s Warrants, and the Over-90-Day Claims, as presented:
 - a. Auditor’s Warrants (Tuesday Bills):
 - i. 10/01/2014 in the amount of \$291,969.50
 - b. Over 90-Days:
 - i. Hendricks Road Maintenance - invoice was lost: \$2,925.00
 - ii. MN Counties Intergovernmental Trust - invoice was received late: \$304.00
 - iii. Motorola Solutions, Inc. - the original invoice was never received: \$87,579.25
 - iv. Northern Lights - invoice was lost: \$129.20
 (Grimsley, Nelson), carried.
- 2. It was moved and seconded to approve the purchase of five (5) Cisco VG204 and two (2) VG202 Voice Gateways for the current phone system upgrade at a cost of \$3,207.68. (Grimsley, Skarie), carried.

Assessor: Steve Carlson presented:

- 1. It was moved and seconded to approve the following abatements as presented:
 - a. PIN #27.0054.000 in Savannah Township, in the amounts of \$180.00, \$192.00, and \$190.00, due to homestead errors in tax years 2012, 2013, and 2014, respectively. (Nelson, Knutson), carried.

Central Services – Human Resources: Nancy Grabanski presented:

- 1. It was moved and seconded to approve the change in dental insurance to United Health Care, as presented, and as recommended by the Insurance & Wellness Committee. (Grimsley, Knutson), carried.
- 2. It was moved and seconded to add the option of taking the vision plan without coverage of an eye exam, as presented, and as recommended by the Insurance and Wellness Committee. (Grimsley, Nelson), carried.

Becker County Recognition Award to Barbara Fabre: Board Chair Okeson presented:

1. Board Chair Okeson presented Barbara Fabre, Director of the White Earth Child Care/ Early Childhood Program, with a Becker County Recognition Award, for her outstanding dedication and service to Early Childhood Training and Development in Becker County and in honor of her recently being chosen as one of six Minnesotans by the McKnight Foundation, as a recipient of the 2014 Virginia McKnight Binger Award in Human Service.

Human Services: Christy Ramsey presented:

1. It was moved and seconded to approve Resolution 10-14-1C, to hire one (1) Part-Time Office Support Specialist (OSS) from the Merit System, due to a resignation. (Skarie, Grimsley), carried.
2. It was moved and seconded to approve Resolution 10-14-1D, to hire one (1) Part-Time Registered Nurse (R.N.), or one (1) Part-Time Social Worker, from the Merit System, as presented, due to the implementation of MNChoices. (Skarie, Nelson), carried. It was noted that the Human Services Committee will need to review the applicants.
3. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit, as presented. (Grimsley, Skarie), carried.

Highway: Becker County Highway Engineer, Jim Olson, and Detroit Lakes City Engineer, Jon Pratt presented:

1. The Preliminary Engineering Report, revised as of September 18, 2014, for the Street and Utility Reconstruction of Washington Avenue: Willow Street to TH 10, was presented, and an overview was provided. In addition, results were provided on the Preliminary Comparison of Re-bid versus Expanded Project Scope for 2015 Utility and Street Improvements on Washington Avenue (Apex Project Number 13.178.0114). Bob Lousseau, City Administrator, was also present and discussion was held.
2. It was moved and seconded to continue with the expanded Washington Avenue Project, to include the addition of Frazee Street to Willow Street, and to authorize moving forward with the preparation of final plans and to begin the bidding process this winter, with multiple bidding options, as presented. (Grimsley, Nelson), carried.
3. Discussion was also held regarding the project involving the basements of the four Downtown Washington Avenue properties encroaching into the right-of-way. Currently the City and businesses have agreed upon a 75/25% split for costs, pending final approval by the City Council, with the City and County sharing the 75% cost for basic improvements and engineering costs for the design of the wall.
4. It was moved and seconded to approve Resolution 10-14-1A, to convert one (1) Part-Time Maintenance Worker to Full-Time, due to additional workload and in anticipation of a reorganization of the Natural Resources Department. (Nelson, Okeson), carried.

5. It was moved and seconded to approve Resolution 10-14-1B, as presented, to accept the low quote from Titan Machinery and to authorize and direct the County Engineer to enter into a one-year lease agreement with Kinetic Leasing, Inc. of Fargo, ND, for a 721F Case Wheel Loader, at an estimated cost of \$7,985.00/year. (Nelson, Skarie), carried. It was noted that this cost will be split in thirds between the County, City, and Minnesota Department of Transportation (MnDOT).
6. It was moved and seconded to approve the replacement of one (1) sign for the Dunton Locks County Park on Trunk Highway 59, as presented, through the MN Department of Transportation (MnDOT), at an estimated cost of \$816.60. (Knutson, Skarie), carried.
7. It was moved and seconded to add to the Highway Agenda, the request to replace the tires on the 1989 Motor Grader. (Grimsley, Nelson), carried.
8. It was moved and seconded to approve the purchase of two (2) new tires for the front and four (4) retreads on the back of the 1989 Motor Grader, as presented, at a cost of up to \$12,000, and for the Highway Engineer to provide quotes to the Highway Committee for final approval. (Skarie, Nelson), carried.

Being no further business, Board Chair Okeson adjourned the meeting.

 Jack Ingstad
 Jack Ingstad
 County Administrator

 John Okeson
 John Okeson
 Board Chair