

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, July 9, 2013 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. a. Meeting presided over by Board Chair Skarie. Present: Commissioners Don Skarie, John Okeson, Larry Knutson, Barry Nelson, and Ben Grimsley; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
- b. Pledge of Allegiance.
2. The agenda was approved with the following changes: Under Auditor-Treasurer: Add: Number 3: NW Regional Radio Board 2014 Member Contribution and under Human Services: Remove: Number 1: Agreements/Contracts: a) Public Health Emergency Preparedness Agreement and Grant. (Grimsley, Knutson), carried.
3. It was moved and seconded to approve the minutes of June 25, 2013 with the requested change. (Knutson, Grimsley), carried.

Commissioners:

1. Open Forum: There was no one present.
2. Reports and Correspondence: The commissioners reported on the following meetings:
 - a. Commissioner Skarie: Human Services Committee.
 - b. Commissioner Grimsley: Human Services Committee, Becker County Historical Society, and Recreational Advisory Committee (RAC).
 - c. Commissioner Okeson: Finance Committee.
 - d. Commissioner Knutson: Department of Human Services and White Earth Nation, Prairie Lakes Municipal Solid Waste Authority (PLMSWA), Law Library, and Recreational Advisory Committee (RAC).
 - e. Commissioner Nelson: Highway Committee. Commissioner Nelson also introduced Lonnie Neuner as the City Administrator/Clerk for the City of Lake Park.
3. Appointments:
 - a) Commissioner Okeson noted that Dave Schilller is unable to commit at this time, to serve as a member of the Board of Adjustments, due to time constraints, and therefore, another appointment will need to be made to fill this position.

Auditor-Treasurer: Ryan Tangen presented:

1. Licenses and Permits: There were none.
2. 2014 Continued Budget Discussion:
 - a. Discussion continued from the previous Board meeting in reference to the 2014 budget process and the setting of additional priorities, including the possibility of hiring a Recreation Consultant for Natural Resources Management (NRM). Other items

for consideration were timber sales, the developing of policies to assist the Recreational Advisory Committee (RAC), the need for direction in reference to the Economic Development Association (EDA) and Housing Program and two (2) year budget for the department. It was also recommended that there be discussion in regards to the Section 8 Housing Program, with a review needed on what the County's involvement in the program should be moving forward.

- b. It was also noted that the Department Heads and Supervisors will be having budget meetings with staff. Jack Ingstad, County Administrator, and Ryan Tangen, Auditor-Treasurer, will also participate with employees on budget discussions.
3. NW Regional Radio Board 2014 Member Contribution:
 - a. It was moved and seconded to approve the renewal of the agreement with the NW Regional Radio Board and member contribution in the amount of \$3,000 for 2014, payable in January 2014. (Nelson, Okeson), carried.

Finance Committee: Ryan Tangen presented:

1. It was moved and seconded to approve the regular claims and Auditor's Warrants:
 - a. Auditor's Warrants: (Tuesday Bills):
 - i. 06/24/2013 in the amount of \$3,546,576.47
 - ii. 06/26/2013 in the amount of \$178,446.87
 - iii. 06/27/2013 in the amount of \$36,594.24
 - iv. 07/02/2013 in the amount of \$21,665.55(Okeson, Knutson), carried.
2. There was discussion in reference to hiring a full-time Registered Nurse/Public Health Nurse for Human Services/Community Health, with a recommendation to approve when presented, contingent on funding verification. It was noted that revenues and expenditures for the program can be easily tracked as there are strict grant requirements in place, and that this information can be collected quickly.
3. It was moved and seconded to approve the acceptance of an Emergency Preparedness Grant, as presented, in the amount of \$7,500, with the County's in-kind amount at \$1,500, and with funds used to improve emergency planning response capabilities for the WE Fest Country Music Festival held at the Soo Pass Ranch outside of Detroit Lakes. (Grimsley, Knutson), carried. It was noted that there has been verbal approval from the State to move forward with implementation of the grant, which includes a tabletop exercise using the scenario of a Train Derailment and Chemical Release drill scheduled for July 17, 2013 at the Soo Pass Ranch in Detroit Lakes.

Highway: Jim Olson presented:

1. It was moved and seconded to approve Resolution 07-13-1B and Resolution 07-13-1C, to accept the Minnesota State Transportation Grant Funds for construction of Bridge Number 03J45 in the amount of \$75,614.94, and Bridge No. 03J46 in the amount of \$76,862.26, by reason of the lowest responsible bids, and as outlined in said resolutions. (Okeson, Knutson), carried.

2. It was moved and seconded to approve Resolution 07-13-1D, to accept the lowest quote from Mapping Solutions, and to authorize and direct the County Engineer to purchase services from Mapping Solutions for printing 3000 new County road maps, in the amount of \$4,250.00. (Nelson, Okeson), carried.
3. Mr. Olson provided a Power Point presentation in reference to the proposed \$10.00 Wheelage Tax and ½ Cent Sales Tax for Transportation and Transit funding. Discussion followed and it was noted that a public hearing is required for the consideration of adopting up to a ½ Cent Sales Tax, but not for the Wheelage Tax. While the Commissioners did not necessarily support either of the taxes, it was the consensus of the Board to continue discussions on both during a Public Hearing held at the next, regularly scheduled Board meeting on July 23, 2013, to allow time for public comment and for additional information to be provided before making any final decisions on either of the taxes.

Human Services: Nancy Nelson presented:

1. It was moved and seconded to approve Resolution 07-13-1A, to move forward with the hiring process for one (1) full-time Public Health Nurse/Registered Nurse, contingent upon verification of program revenues and expenditures and with a return to the Board for final approval. (Nelson, Knutson), carried.
2. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit. (Nelson, Okeson), carried.
3. A summary and overview was provided on MNSure, Minnesota's Health Insurance Exchange, the new on-line marketplace where individuals, families, and small businesses will be able to apply for quality, affordable healthcare. It was reported that information provided by the State is continually evolving, with training scheduled for August, and that the Department of Human Services will need Becker County's training plan for the workers by August 1, 2013. Options were discussed, with an anticipated program start date of October 1, 2013. Ms. Nelson will return to the Board at the next, regularly scheduled meeting on Tuesday, July 23, 2013, to request approval of the recommended training plan to include the hiring of staff.

Sheriff: Sheriff Kelly Shannon presented:

1. It was moved and seconded to approve adding to the Sheriff's agenda: Number 2: WE Fest Agreement. (Nelson, Knutson), carried.
2. It was moved and seconded to approve the renewal of the Joint Powers Agreement with the State of Minnesota, Department of Corrections for the Institution Community Work Crew House Building Program and to ratify the action taken by the County Board Chair to authorize the signing of said agreement. (Nelson, Okeson), carried.
3. It was moved and seconded to approve the Agreement with FACE, Inc., for Becker County to provide law enforcement and traffic control in connection with the "WE Fest 2013" event to be held at the Soo Pass Ranch in Lake View Township in Becker County, Minnesota on July 31, 2013 through August 4, 2013, as outlined in said agreement, with the requested change in address as "260th" Avenue, and to authorize the signing of the agreement. (Okeson, Knutson), carried.

Environmental Services: Steve Skoog presented:

1. It was moved and seconded to accept the low quote from Wastequip, Inc., to purchase dumpsters for the Recycling Program at a cost of \$43,827. (Okeson, Knutson), carried.
2. It was moved and seconded to accept the low quote from Swansons, to purchase a new Bobcat Skid Steer, Model S650 with 88" Light Material Bucket and 72" Industrial Tine Grapple, at a cost of \$43,810.61. (Nelson, Knutson), carried.
3. It was moved and seconded to accept the quote from Wenck Associates, Inc., as presented, to provide civil engineering services on the Transfer Station project, at an estimated cost of \$6,800, including labor and expenses. (Knutson, Okeson), carried.

West Central Initiative (WCI): 2013 Update to the 2011-2016 Comprehensive Economic Development Strategy (CEDs): Tom McSparron, Donor Services Officer and Greg Wagner, Economic Development Planner Presented:

1. Mr. Wagner presented the Comprehensive Development Strategy (CEDs) Executive Summary, providing an overview of the economic situation for Becker County and regionally.
2. Mr. McSparron presented an overview on West Central Initiative's 2012 Annual Report and provided an update on activities, noting the benefits these activities provide. He also requested, on behalf of WCI, Becker County's continued support, with a commitment of \$6,000 in 2014.
3. Commissioner Nelson recommended continuing monetary support for West Central Initiative (WCI), in the amount of \$6,000 for 2014. Board Chair Skarie agreed with his recommendation.

Board Chair Skarie adjourned the meeting.

/s/ Jack Ingstad
Jack Ingstad
County Administrator

/s/ Don Skarie
Don Skarie
Board Chair