

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, January 08, 2013 at 8:15 a.m.
LOCATION: Board Room, Courthouse

The Board of Commissioners met at the Detroit Lakes City Council Chambers at 7:00 a.m., for the City, County, School and Chamber Quarterly meeting.

Organizational Meeting:

1. Meeting was brought to order by Ryan Tangen, Auditor-Treasurer. All Commissioners in attendance; County Administrator, Jack Ingstad; Auditor-Treasurer, Ryan Tangen; and Cindy Courneya, Minute Taker.
2. Pledge of Allegiance.
3. Ryan Tangen, Auditor-Treasurer, ordered election of the Board Chair. Commissioner Okeson nominated Commissioner Skarie. There were no other nominations. It was moved and seconded to cease nominations and cast a unanimous ballot for Commissioner Skarie as Chair for 2013. (Knutson, Nelson), carried.
4. Newly elected Board Chair Skarie called for nominations for Vice-Chair. Commissioner Grimsley nominated Commissioner Okeson. There were no other nominations. It was moved and seconded to cease nominations and cast a unanimous ballot for Commissioner Okeson as Vice-Chair for 2013. (Nelson, Knutson), carried.
5. Ryan Tangen congratulated the newly appointed Chair and Vice-Chair, Commissioner Skarie and Commissioner Okeson, respectively.

Agenda/Minutes:

1. It was moved and seconded to approve the agenda with no changes. (Okeson, Knutson), carried.
2. It was moved and seconded to approve the minutes of December 11, 2012 and December 18, 2012, with the requested changes. (Knutson, Okeson), carried.

Commissioners:

1. Open Forum: There was no one present.
2. Reports and Correspondence:
 - a. Commissioner Knutson:
 - i. Reported on the following meetings: Prairie Lakes Municipal Solid Waste Authority (PLMSWA) and attended the MPCA Public Hearing on January 3, 2013.
 - b. Commissioner Nelson:
 - i. Becker County Soil and Water Conservation District.

- c. Commissioner Skarie:
 - i. Reported on the following meetings: Human Services Committee and Becker County Historical Society.
 - d. Commissioner Grimsley:
 - i. No report was given at this time.
 - e. Commissioner Okeson:
 - i. Reported on the following meetings: Detroit Lakes/Becker County Airport Committee, Safety Committee, and Heartland Multi-Purpose Recreational Trail.
3. Committee Assignments:
- a. It was moved and seconded to approve the Committee Assignments for 2013 as presented, and with the addition of the Association of Minnesota Counties (AMC) Committees. (Nelson, Knutson), carried.
4. Appointments/Meetings:
- a. It was moved and seconded to re-appoint Commissioner Skarie to the Lakeland Mental Health Board. Nelson, Okeson), carried.
 - b. It was moved and seconded to approve Commissioner Grimsley's attendance at the AMC Conference, "County Government 101", to be held January 23-24, 2013 at MCIT in St. Paul, with per diem and mileage reimbursement. (Nelson, Knutson), carried.
 - c. It was moved and seconded to approve the Commissioner's attendance at the Clay/Becker Drug Court Steering Committee meeting, to be held on Friday, January 11, 2013, 1:00 p.m. at the Clay County Courthouse, Moorhead, Minnesota, with per diem and mileage reimbursement. (Knutson, Nelson), carried. It was noted that Commissioner Okeson will be in attendance.
 - d. It was moved and seconded to approve any Commissioner and the County Administrator to attend the Clay County Joint Powers 44th Annual Intergovernmental Retreat, "A Bright Future", on Friday, January 25, 2013 at M-State in Moorhead, Minnesota, with per diem and mileage reimbursement. (Knutson, Okeson), carried. The registration deadline is January 21st and it was noted to contact the Administration Office if planning to attend.
 - e. It was moved and seconded to re-appoint Paul Bursik to the Lake Agassiz Regional Library (LARL) Board for a three-year term (2013-2015). (Knutson, Nelson), carried.
 - f. It was moved and seconded to make the appointments to the Minnesota Counties Inter-governmental Trust (MCIT) Board of Delegates to include Commissioner Nelson as the delegate and Commissioner Knutson as the alternate. (Knutson, Nelson), carried.
 - g. Discussion was held in reference to an open at-large position for the Board of Adjustments.

Auditor-Treasurer: Ryan Tangen presented:

- 1. Licenses and Permits: There were none.

2. It was moved and seconded to approve Resolution 01-13-1A, to designate the Detroit Lakes Sunday paper as the official county newspaper for 2013 and the Frazee Forum for second publication of the Financial Statement. (Nelson, Knutson), carried.

Finance Committee: Ryan Tangen presented:

1. It was moved and seconded to approve the regular claims, over 90-day claims, and Auditor's Warrants:
 - a. Over 90-Days:
 - i. Sunnyside Care Center in the amount of \$3,237 due to change in employees.
 - ii. Farnams in the amount of \$11.78 due to misplaced invoice.
 - b. Auditor's Warrants (Tuesday Bills and Year-End Bills):
 - i. 12/18/12 in the amount of \$12,321.64
 - ii. 12/24/12 in the amount of \$92,000
(Okeson, Nelson), carried.
2. It was moved and seconded to approve the regular claims and Auditor's Warrants:
 - a. Auditor's Warrants (Tuesday Bills):
 - i. 12/31/12 in the amount of \$693,541.62
(Knutson, Nelson), carried.

Chair Skarie thanked Commissioner Knutson for serving as Board Chair for 2012 and presented him with a plaque in recognition of his service.

Human Services: Nancy Nelson presented:

1. It was moved and seconded to remove from the Human Services agenda, under Number 1: Agreements/Contracts: d): The Village Family Services. (Nelson, Knutson), carried.
2. It was moved and seconded to approve the Agreements/Contracts, as presented, for Rule 36 Limited Partnerships of Duluth Amendment; Lutheran Social Services; Family Resource Center to include Family Group Decision-Making, Relative Search, and Independent Living Skills; and the Lakes Crisis and Resource Center. (Nelson, Grimsley) carried.
3. It was moved and seconded to approve the purchase of three (3) new cars for Human Services, to include two (2) 2012 Chevrolet Malibus at \$16,559.63 each and one (1) 2012 Chevrolet Impala at \$18,150.45, for a total of \$51,269.72. (Nelson, Okeson), carried.
4. It was moved and seconded to accept the Home Visiting Program Grant to fund the Maternal, Infant, and Early Childhood Home Visiting (MIECHV) Program through March 2015, in the amount of \$605,213.00. (Nelson, Knutson), carried.
5. It was moved and seconded to approve the MFIP Plan Budget update for the 2012-2013 County MFIP Biennial Service Agreement with the Department of Human Services, (January 1, 2012 - December 31, 2013). (Nelson, Okeson), carried. It was noted that the MFIP Plan Budget is required to be updated on a yearly basis as the budget changes.
6. It was moved and seconded to approve the Human Services claims for Human Services and Transit. (Nelson, Knutson), carried.

Sheriff: Sheriff Kelly Shannon presented:

1. It was moved and seconded to approve the State of Minnesota (MN/DOT) Communications Facility Use Agreements for Holmesville Tower, White Earth Tower, Juggler Lake Tower, Cormorant Tower, and Wolf Lake Tower, and to authorize the Board Chair to sign said agreements. (Knutson, Okeson), carried.

Environmental Services: Steve Skoog presented:

1. It was moved and seconded to approve the State of Minnesota Household Hazardous Waste (HHW) Joint Powers Agreement with the Minnesota Pollution Control Agency (MPCA), with changes including extending funding from the original term which expires in 2012 to December 31, 2017. (Knutson, Grimsley), carried. It was noted that the County Attorney has reviewed the document.
2. It was moved and seconded to approve the purchase of a Toyota Forklift (Model 8FGU25), Rotator with 42" Forks, and Service Manual Set, at a state bid contract price of \$31,220 from Toyota-Lift of Minnesota. (Knutson, Skarie), carried.

Planning and Zoning: Patty Swenson presented:

1. It was moved and seconded to concur with the Planning Commission (December 18, 2012), to approve the request by Kathleen and Charles Entrekin, for a Conditional Use Permit, as submitted, located at 27208 Anchor Road in Detroit Township, for the property owner to operate a business for auto repairs and sales of used vehicles. (Knutson, Okeson), carried.
2. G. Thomas and Sally F. Nelson faxed a letter to table their request at this time for an after-the-fact Conditional Use Permit, to replace an existing retaining wall with expansion, located at 39642 Bald Eagle Haven Rd., in Eagle View Townships, Tulaby Lake Lot Ten (10).
3. There are no Planning Commission applications for the month of December, therefore, there will be no informational meeting in January.

Becker County Soil & Water Conservation District (SWCD): Year-End Report (Update): Brad Grant presented:

1. Brad Grant provided a brief summary of the 2012 activities of the Becker Soil and Water Conservation District (SWCD) and thanked the Board for their continued support of the SWCD program and services provided to the citizens of Becker County.

It was moved and seconded to adjourn the meeting. (Knutson, Nelson), carried.

/s/ Jack Ingstad
Jack Ingstad
Board Clerk

/s/ Don Skarie
Don Skarie
Board Chair