

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, August 14, 2012 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. a. Meeting presided over by Board Chair Knutson. All Commissioners in attendance; Board Clerk, Patty Swenson, and Minute Taker, Cindy Courneya.
- b. Pledge of Allegiance.
2. The Agenda was approved with the following changes: under Open Meeting: add: Number 4. Minutes of July 27, 2012 and following Human Services, remove: Acquisition of Upstream Sucker Creek. (Okeson, Schram), carried.
3. It was moved and seconded to approve the minutes of July 24th and July 27th, 2012, with the requested changes. (Nelson, Okeson), carried.

Commissioners:

1. Open Forum:
 - a. Ernest Breznay and Michael Weber, representing the Height of Land Lake Association, spoke in reference to Aquatic Invasive Species (AIS) prevention. Mr. Weber submitted a letter from Richard Hecock, President of the Becker County COLA, supporting a comprehensive County AIS Prevention program for 2013, with a recommendation to consider an alternative to the current inspection program. The COLA is requesting the commissioners direct the County's Task Force to develop a comprehensive plan that would lead to a more effective and sustainable AIS inspection system by open water 2013.
 - b. John Postovit, COLA Environmental Concerns Representative, spoke in reference to Becker County's Shoreland Sewage Treatment Compliance Program relative to Sallie and Melissa lakes. He noted that the COLA strongly supports the Becker County policy on Shoreland Sewage Treatment Compliance, but is concerned with the number of non-compliant septic systems on Sallie and Melissa and considers this to be a significant challenge, given the compliance date deadline of September 30, 2013. Mr. Postovit requested the County Board address this matter to assure that the September 30, 2013 completion deadline is met.
 - c. Michael Mathias, Floyd Shores Lake Association Member and AIS Volunteer Coordinator, presented a letter from the Floyd Shores Lake Association in reference to AIS access inspections and noted the challenges encountered with implementation. The Floyd Shores Board is requesting COLA, the Pelican River Watershed District, and Becker County review the current AIS Access Inspection Program, and to collaborate with other local units of government, state agencies, organizations, and legislators to move forward with a comprehensive prevention program for open water 2013.

- d. Barb Halbakken-Fischburg, President of the Lake Detroiters Association (LDA), presented a copy of a letter from the LDA to the City of Detroit Lakes, requesting they take the lead in expanding efforts to protect city lakes from the spread of AIS. There is a Public Information Meeting on AIS scheduled for Tuesday, August 28th at 5:30 p.m. in the Detroit Lakes City Administration Building-Council Chambers. She stressed the need for an increase in local government involvement to coordinate a better comprehensive plan, funding, and staff resources for spring 2013. On behalf of the LDA, she urged the County to work with the State in the prevention of the spread of AIS. Board Chair Knutson noted that a round-table discussion may be added to the agenda for the next Board meeting on Tuesday, August 28, 2012. It was recommended to appoint another commissioner to the AIS Task Force, with the next meeting scheduled for September 12th. Currently, Commissioner Schram has been attending.
- e. Terry Kalil, Vice-President of the COLA, spoke on behalf of Richard Hecock, President of the Becker County COLA in reference to AIS prevention, noting that volunteers cannot do this alone and stressing the need for a new model.
- f. Gary Nansen introduced himself as an applicant for the Pelican River Watershed District Board of Managers position.

2. Reports and Correspondence:

- a. Commissioner Schram:
 - i. Reported on the following meetings: Becker County Council on Aging, Wild Rice Watershed District Advisory Board, and Highway Committee.
- b. Commissioner Nelson:
 - i. Reported on the following meetings: Economic Development/Housing Authority, Human Services Committee, Sunnyside, and Board of Adjustment Meeting.
- c. Commissioner Skarie:
 - i. Reported on the following meetings: Human Services Committee, Environmental Affairs Committee, and Prairie Lakes Municipal Solid Waste Authority.
- d. Commissioner Okeson:
 - i. Reported on the following meetings: Regional Transit meeting with Mahnommen, White Earth and MN DOT, Economic Development/Housing Authority, and Highway Committee.
- e. Commissioner Knutson:
 - i. Reported on the following meetings: Environmental Affairs Committee and Prairie Lakes Municipal Solid Waste Authority.

3. Appointments:

- a. It was moved and seconded to appoint Gary Nansen to the Pelican River Watershed District Board of Managers. (Okeson, Schram), carried. It was noted that there was one other applicant for the position, Janna Ross.

- b. It was moved and seconded to appoint Dr. Morris Hund to the Sunnyside Board. (Nelson, Skarie), carried.
 - c. It was moved and seconded to appoint Roger Boatman to the Becker County Board of Adjustments, to replace Clifford "Kip" Moore, due to his resignation. (Nelson, Okeson), carried.
4. West Central Juvenile Detention Center Agreement:
- a. It was moved and seconded to approve the Third Amended West Central Juvenile Detention and Treatment Facility Cooperative Agreement. (Okeson, Nelson), carried. Commissioner Okeson noted the agreement has been reviewed by the Becker County Attorney's office.
5. County Administrator Position Update:
- a. Board Chair Knutson announced that second round interviews for the County Administrator position are scheduled for Thursday, August 16, 2012, beginning at 8:00 a.m., in the Board Room of the Courthouse.

Auditor-Treasurer: Mary Hendrickson presented:

- 1. Licenses and Permits: There were none.
- 2. Election Workers' Compensation: Resolution 08-12-1C:
 - a. It was moved and seconded to approve Resolution 08-12-1C, to authorize the Auditor-Treasurer to compensate employees (election workers) at time and a half of their hourly rate for hours in excess of 40 hours for the week, to meet the election night and pre-election staffing needs, as outlined in said resolution. (Okeson, Skarie), carried.
- 3. Change of Department of Motor Vehicle (DMV) Hours:
 - a. It was moved and seconded to approve a change in the Department of Motor Vehicle hours of operation to discontinue the Saturday schedule as of September 1, 2012, to provide proper notice of the change, and to authorize the Auditor-Treasurer, Ryan Tangen, to modify the hours of operation, as deemed necessary. (Okeson, Schram), carried.
- 4. Discussion on Upcoming Budget Review Meeting:

It was moved and seconded to approve the Budget Review meeting for Thursday, August 30, 2012, beginning at 8:15 a.m., in the Board Room of the courthouse. (Nelson, Skarie), carried.

Finance Committee: Mary Hendrickson presented:

- 1. It was moved and seconded to approve the Regular Claims, Over-90 Day Claims, and Auditor's Warrants (Tuesday Bills):

- a. Over 90-Day Claims:
 - i. St. Mary's EMS in the amount of \$978.74 due to not receiving an invoice.
 - ii. Thrifty White Drug in the amount of \$501.33 due to not receiving an invoice.
 - iii. Johnson Lock and Key in the amount of \$7.21 due to misplaced invoice.
 - iv. Liberty Business in the amount of \$411.54 due to not receiving an invoice.
 - v. Locators & Supplies, Inc. in the amount of \$38.74 due to not receiving an invoice.
 - vi. PRT USA in the amount of \$7,920.50 due to misplaced invoice.
 - vii. RS Eden in the amount of \$36.35 due to misplaced invoice.
- b. Auditor's Warrants: (Tuesday Bills):
 - i. 07/24/12 in the amount of \$157,264.74
 - ii. 07/31/12 in the amount of \$247,585.00
 - iii. 08/02/12 in the amount of \$834.96
 - iv. 08/08/12 in the amount of \$31,008.69
 (Nelson, Schram), carried.
2. Information on the Sunnyside Care Center loan rate was presented and will be discussed at a later date.
3. It was moved and seconded to accept the Pass-Thru Grant-in-Aid funds for the Northwoods Trail Reapers Snowmobile Club, in the amount of \$8,125.00. (Schram, Okeson), carried.
4. It was moved and seconded to approve the purchase of additional resources, a new work station and computer for the Law Library, at an estimated cost of \$4,230, funded with fees collected in 2012. (Okeson, Schram), carried.

Assessor: Steve Carlson presented:

1. It was moved and seconded to approve the abatements for:
 - a. PIN #02.8188.000 in Audubon Township for the amount of \$92.00 due to assessor misread license plate.
 - b. PIN #22.8001.000 in Pine Point Township for the amount of \$48.00 due to error by local assessor on valuation.
 - c. PIN #28.8161.000 in Shell Lake Township for the amount of \$80.00 due to taxpayer moved travel trailer out of campground before January 2nd.
 - d. PIN #49.0124.004 in the City of Detroit Lakes for the amount of \$3,106.00 due to fire totally destroyed building and was unusable for entire year.
 - e. PIN #49.1091.000 in the City of Detroit Lakes for the amount of \$144.00 due to property owned by Becker County.
 (Schram, Skarie), carried.

MN Department of Natural Resources (DNR): Resolution 08-12-1D: Tom Kucera presented:

1. It was moved and seconded to approve Resolution 08-12-1D, approving the State's proposed acquisition of lands from the Pelican River Watershed District, to include Parcel 17, Section 14, 139-41 (38.24 acres) and Parcel 18, Section 11, 139-41 (9.69 acres) for the purpose of establishing an addition to the Frank Wildlife Management Area. (Schram, Nelson), carried.

Human Services: Nancy Nelson presented:

1. It was moved and seconded to add to the agenda, "Application for Robert Woods-Johnson Grant". (Nelson, Skarie), carried.
2. It was moved and seconded to approve the renewal of Home and Community Based Waiver Agreements with Essentia Health/St. Mary's, Northstar Temporary Associates, and White Earth Home Health. (Skarie, Schram), carried.
3. It was moved and seconded to approve the Letter of Agreement for Waiver Services with Arrowhealth Medical Supply. (Skarie, Nelson), carried.
4. It was moved and seconded to approve the Sharing Agreement with Otter Tail Public Health for the Nurse Family Partnership project. (Skarie, Nelson), carried.
5. It was moved and seconded to approve the Sharing Agreement with St. Mary's Regional Health Center for mental health related consulting services. (Skarie, Nelson), carried.
6. It was moved and seconded to authorize the Human Services Director, Nancy Nelson to complete an application for the Robert Woods-Johnson Grant, in conjunction with Otter Tail, Clay, and Wilkin counties. (Skarie, Nelson), carried.
7. It was moved and seconded to accept the Medica Foundation grant in the amount of \$50,000 for the expansion of mental health crisis teams. (Skarie, Nelson), carried.
8. It was moved and seconded to approve Resolution 08-12-1B, to authorize entering into an agreement with the State of Minnesota to provide public transportation service in Becker County, as outlined in said resolution. (Okeson, Skarie), carried.
9. It was moved and seconded to approve Resolution 08-12-1A, to reclassify one vacant full-time Case Aide position into two part-time positions, and to hire two part-time Case Aides. (Skarie, Schram), carried.
10. It was moved and seconded to approve the Human Services claims for Human Services, Community Health, and Transit. (Skarie, Schram), carried.

Administrative Team Update: Steve Skoog presented:

1. Steve Skoog reported that the Administrative Team met on August 1st and August 8th and provided an overview and update of the minutes.
2. It was recommended to re-advertise the Emergency Management position to increase the pool of applicants. It was moved and seconded to direct the County Administrator Search Committee to meet with Sheriff Tim Gordon and Human Resources Director, Nancy Grabanski, to review the Emergency Management job description. (Nelson, Okeson), carried.

It was moved and seconded to adjourn the meeting. (Schram, Okeson), carried.

/s/ Patty Swenson
Patty Swenson
Board Clerk

/s/ Larry Knutson
Larry Knutson
Board Chair