

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, June 26, 2012 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. a. Meeting presided over by Board Chair Knutson. All Commissioners in attendance; Board Clerk, Patty Swenson, and Minute Taker, Cindy Courneya.
b. Pledge of Allegiance.
2. The Agenda was approved with the following changes: under Auditor-Treasurer: move Number 2: Sale of Courthouse Bonds: Resolution 06-12-2D to 10:45 a.m., following Planning and Zoning. (Skarie, Okeson), carried.
3. It was moved and seconded to approve the minutes of June 12, 2012, with the requested changes. (Okeson, Schram), carried.

Commissioners:

1. Open Forum: No one presented.
2. Reports and Correspondence:
 - a. Commissioner Skarie:
 - i. Reported on the following meetings: Review Board, Lakeland Mental Health, Becker County Fair Board, and Environmental Affairs Committee.
 - b. Commissioner Okeson:
 - i. Reported on the following meetings: Economic Development/Housing Authority, Heartland Multi-Purpose Recreational Trail, Pelican River Watershed District Advisory Board , Detroit Lakes/Becker County Airport Committee, Highway Committee, and Coalition of Lakes Association (COLA), and also reported that West Central Minnesota Resource Conservation and Development (RC&D) will be dissolving.
 - c. Commissioner Knutson:
 - i. Reported on the following meetings: Natural Resources Committee, Recreational Advisory Committee (RAC), and Planning and Zoning.
 - d. Commissioner Schram:
 - i. Reported on the following meetings: Heartland Multi-Purpose Recreational Trail, and West Central/Land of the Dancing Sky Area Agency on Aging.
 - e. Commissioner Nelson:
 - i. Reported on the following meetings: Information Technology, Human Services, Becker County Soil and Water Conservation District, Lake Agassiz Regional Library, Becker County Extension Service, and Sunnyside.

3. Appointments: There were none.
 - a. Commissioner Nelson reported that the position open on the Sunnyside Board has been advertised.
 - b. Chair Knutson noted the upcoming appointment needed for the Recreational Advisory Committee.

Auditor-Treasurer: Ryan Tangen presented:

1. Licenses and Permits:
 - a. It was moved and seconded to approve Resolution 06-12-2A, to approve the Gambling Application for Exempt Permit to conduct a Raffle for the Detroit Lakes Lions Club, on August 4, 2012, at We Fest, Soo Pass Ranch, 25526 County Hwy. 22, Detroit Lakes, MN 56501, in Lake View Township. (Nelson, Okeson), carried.
 - b. It was moved and seconded to approve Resolution 06-12-2C, to approve the Gambling Application for Exempt Permit to conduct a Raffle for the Mid-Nite Riders Inc., on August 11, 2012, at the Cormorant Community Center, 10929 Co. Hwy. 5, Pelican Rapids, MN 56572, in Cormorant Township. (Nelson, Schram), carried.

Finance Committee Minutes:

1. It was moved and seconded to approve the Regular Claims, Over-90 Day Claim, and Auditor's Warrants (Tuesday Bills):
 - a. Over 90-Day Claim:
 - i. St. Mary's Essentia Health in the amount of \$322.18 due to process.
 - b. Auditor's Warrants: (Tuesday Bills):
 - i. 06/12/12 in the amount of \$44,955.75
 - ii. 06/21/12 in the amount of \$8,649,083.52(Schram, Okeson), carried.
2. It was recommended to approve when presented the Human Services Claims.
3. It was recommended to accept when presented the tree planting site preparation quote from Futures Forest in the amount of \$79/acre, for an estimated 120 acres totaling \$9,480.
4. It was recommended to authorize when presented, the solicitation of quotes for the spring 2014 tree seedlings.
5. It was recommended to approve when presented, Resolution 06-12-2B, to set the gravel and common borrow prices for material sold from tax-forfeited land, with the recommendation to set the price of gravel at \$1.00 per cubic yard or when scaled by weight at \$.71/ton (loose material) and a rate for common borrow at \$.75 per cubic yard (\$.54/ton), with the proceeds of the sales to be deposited into the tax-forfeited sales fund.
6. It was recommended to approve when presented, the new contract for adult foster care for waiver clients with Terri Usher.
7. It was recommended to approve when presented, a letter of agreement for waiver services with Bert's Truck Equipment, to provide modifications such as wheelchair lifts for vehicles.
8. It was recommended to approve when presented, an agreement with Medica to provide Transportation for Medica participants at a rate of \$.85 per mile.

9. It was recommended to approve when presented the eleven-county West Central Father's Resource Project, with Becker County contributing \$9,032 per year and eligible for a 66% reimbursement, leaving a net cost of just over \$3,000.
10. It was recommended to approve when presented the replacement of seven analog radios for Transit buses, with the purchase of seven digital P-25 Radios from the Highway Department, at a cost of \$4,900 for the radios and \$1,300 for installation.
11. It was moved and seconded to approve the purchase of Veeam Backup and Replication Software at an estimated cost of \$7,290 and a QNAP TS-1279RU NAS Server at an estimated cost of \$6,008, plus tax and delivery on both, with the cost being divided between the Recorder's Equipment Fund, E911, Human Services Case Works and Information Technology (IT). (Schram, Skarie), carried.
12. It was moved and seconded to enter into an agreement with the State of Minnesota for eFax Services, at a cost of \$150 per month. (Okeson, Skarie), carried.
13. Ehlers and Associates was able to negotiate a deal with Piper Jaffray for the issuance and sale of the General Obligation Capital Improvement Plan Bonds, Series 2012A. The new agreement will decrease the size of the sale from \$5,555,000 to \$5,340,000, increase interest income, and generate enough premium to increase the savings to 3.008% or \$198,828 over the fifteen year life of the bonds. It was recommended to approve when presented Resolution 06-12-2D, to confirm the issuance and sale of \$5,340,000 General Obligation Capital Improvement Plan Bonds, Series 2012A.
14. It was recommended to approve when presented, Resolution 06-12-2E, to authorize the trade-in and purchase of two work trucks for the Highway Department, with an out-of-pocket cost of \$3,948 and \$8,448, plus tax and license.

Highway: Brad Wentz presented:

1. It was moved and seconded to approve Resolution 06-12-2E, to authorize and direct the County Engineer to trade in one (1) 2009 Chevrolet pick-up and one (1) 2007 Ford pick-up for two (2) 2012 half-ton pickups, at a cost of \$12,396, plus tax and licensing, and as outlined in the Capital Outlay Request. (Okeson, Schram), carried.
2. Mr. Wentz provided an update on construction projects.

Natural Resource Management (NRM): Marty Wiley presented:

1. It was moved and seconded to accept the tree planting site preparation quote from Futures Forest in the amount of \$79/acre, for an estimated 120 acres totaling \$9,480. (Okeson, Schram), carried.
2. It was moved and seconded to authorize the solicitation of quotes for the spring 2014 tree seedlings. (Nelson, Okeson), carried.
3. Marty Wiley and Dave Barsness from the Minnesota Department of Natural Resources Fisheries Department presented information and a request to renew the 1965 Becker County Board Resolution in reference to Trout Stream Access Easements, as more action is needed to complete the conveyance of the easements to the State. Discussion was held and it was the consensus of the Board that they were in favor of approving the request, but asked that a new and revised resolution be brought forward at the next Board meeting for consideration and approval at that time.

4. It was moved and seconded to approve Resolution 06-12-2B, to set the gravel and common borrow prices for material sold from tax-forfeited land, and to authorize the Natural Resources Management Administrator to establish a pit run gravel royalty rate of \$1.00 per cubic yard or when scaled by weight at \$.71/ton (loose material) and a rate for common borrow at \$.75 per cubic yard (\$.54/ton), with the proceeds of the sales to be deposited into the tax-forfeited sales fund. (Schram, Nelson), carried.

Human Services: Nancy Nelson presented:

1. It was moved and seconded to approve the Contracts and Agreements for:
 - a. Waiver Service Contracts with MN Home Care, Nutrition Services, Tender Hearts Home Care, Northern Safety and Security, LLC, Terri Usher, and Mom's Meals;
 - b. Letters of Agreement for Waiver Services with Bert's Truck Equipment; and
 - c. Medica Transportation Contract.(Skarie, Schram), carried.
2. It was moved and seconded to approve the eleven-county West Central Father's Resource Project, with Becker County contributing \$9,032 per year and eligible to receive a 66% reimbursement, leaving a net cost of just over \$3,000. (Skarie, Okeson), carried.
3. It was moved and seconded to approve the replacement of seven analog radios for Transit buses, with the purchase of seven (7) digital P-25 Radios from the Highway Department, at a cost of \$700 each, for a total of \$4,900 for the radios, and an additional \$1,300 for installation. (Okeson, Skarie), carried.
4. It was moved and seconded to accept the Human Services Reports for Adult Services, Child and Family Services, Community Health, Financial Services, Mental/Chemical Dependency (MCD), and Transit. (Skarie, Schram), carried.
5. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit. (Nelson, Okeson), carried.

Administration Team: Steve Skoog presented:

1. Steve Skoog reported that the Administrative Team met on June 13th and June 20th and provided an overview and update of the minutes. Discussion was held in reference to parking around the Courthouse and will be discussed in more detail at the next Administrative Team meeting.
2. It was moved and seconded to approve a CHIPS Contract with Attorney, Timothy Dodd, at a rate of \$1,300 per month, with services being utilized on a rotating basis with two other entities, effective June 26, 2012 to December 31, 2014. (Nelson, Okeson), carried.

Planning and Zoning: Patty Swenson presented:

1. It was moved and seconded to concur with the Becker County Planning Commission (June 19, 2012), to approve the request by Sharon Clark for a Conditional Use Permit for a project located at 39224 East Juggler Road, Round Lake Township, Juggler Lake, to implement stormwater management according to the plan submitted, to contain the water and provide adequate protection for the adjacent properties. (Nelson, Schram), carried.

2. It was moved and seconded to concur with the Becker County Planning Commission (June 19, 2012), to approve a Certificate of Survey for Loren and Nancy Johnson for a project located at 20950 322nd Ave., Erie Township, Pickeral Lake, to allow 1 tract (Tract B) consisting of 54,300 square feet with a remainder Tract A of 3.5 acres to be attached to the adjacent Billie Marie Keyser Living Trust Tract and a change of zone from Agriculture to Residential for Tract B, as submitted due to the request meets the criteria of the Ordinance. (Schram, Okeson), carried.
3. It was moved and seconded to concur with the Becker County Planning Commission (June 19, 2012), to approve a Certificate of Survey for David Anderson and Kenneth Reynolds for a project located at Sherbrocke Rd., Cormorant Township, to allow 2 tracts (Tract A 2.16 acres and Tract B 2.11 acres) and a change of zone from Agricultural to Residential for both tracts as submitted, due to the request meets the criteria of the Ordinance. (Schram, Skarie), carried.
4. It was moved and seconded to concur with the Becker County Planning Commission (June 19, 2012), to approve a Preliminary Plat submitted by Ken Reynolds, consisting of 7 parcels and a change of zone from Agricultural to Residential, in Cormorant Township, due to the request meets the criteria of the Ordinance. (Okeson, Skarie), carried.
5. It was moved and seconded to concur with the Becker County Planning Commission (June 19, 2012), to approve the request by Thomas Bunnell, for a change of zone from Commercial to Residential, at the corner of County Road 21 and Little Floyd Lake, and due to the change would not be detrimental to the area. (Nelson, Skarie), carried.
6. It was moved and seconded to concur with the Becker County Planning Commission (June 19, 2012), to deny the request by Roy and Teresa Gilbertson for a Conditional Use Permit to allow non-motorized running events, including merchandise and concession sales, at 32324 County Highway 26, in Holmesville Township, due to numerous concerns and that it would be detrimental to the neighborhood. (Schram, Okeson), carried.
7. It was moved and seconded to concur with the Becker County Planning Commission (June 19, 2012), to deny the request as submitted by Nancy Kaeding for Contractors Leasing, PO Box 10325, Fargo, ND 58106, for a Conditional Use Permit for extraction of materials and minerals, located at 115th Street in Cormorant Township, due to it would be detrimental to the neighborhood and does not meet the criteria of Chapter 8, Section 11 of the Ordinance. (Nelson, Okeson), carried. Concerned citizens were present at this meeting and a petition opposing this request, with signatures, was presented for public record.
8. The next Planning and Zoning informational meeting is scheduled for Thursday, July 12, 2012, at 8:00 a.m., in the Third Floor Meeting Room of the Courthouse.
9. A public meeting was held in accordance with Minnesota Statute 116.07, to allow for public comment in reference to an interim permit application to the Minnesota Pollution Control Agency (MPCA) from Schouviller Bros. Dairy for an Animal Feedlot or Manure Storage Area in Callaway Township, with the facility having the capacity for 309 animal units. There were no comments from the public or discussion by the Board, and no action was required or taken.

Auditor-Treasurer: Sale of Courthouse Bonds: Resolution 06-12-2D: Ryan Tangen presented:

1. It was moved and seconded to approve Resolution 06-12-2D, to confirm the issuance and sale of \$5,340,000 General Obligation Capital Improvement Plan Bonds, Series 2012A, with

the new and updated timeline and bids, and as outlined in said resolution. (Nelson, Okeson), carried. It was also noted that the sale of the bonds has been authorized by Chair Knutson and Auditor, Ryan Tangen, according to Resolution 06-12-1F, passed on June 12, 2012.

It was moved and seconded to adjourn the meeting. (Skarie, Nelson), carried.

The meeting was adjourned. Lunch Bunch was held at Four Corners and provided by Commissioner Gerry Schram.

/s/ Patty Swenson
Patty Swenson
Board Clerk

/s/ Larry Knutson
Larry Knutson
Board Chair