

## REGULAR MEETING AS POSTED

### BECKER COUNTY BOARD OF COMMISSIONERS

DATE: Tuesday, October 11, 2011 at 8:15 a.m.

LOCATION: Board Room, Courthouse

#### Agenda/Minutes

1. a. Meeting presided over by Board Chair Nelson. All Commissioners in attendance; Auditor-Treasurer and Clerk, Ryan Tangen; and Minute Taker, Cindy Courneya.  
b. Pledge of Allegiance.
2. The Agenda was approved with no changes.
3. It was moved and seconded to approve the minutes of September 20, 2011, with no changes and to approve the amended minutes of September 27, 2011, with the following changes: Under Planning and Zoning: Number 3: change from "It was the consensus of the Board that the County Ordinance for Easements needs to be addressed and requested a letter be drafted to the Planning Commission regarding concerns over the easement issue and to bring back to Commissioner Knutson or Commissioner Nelson for review." to read, "It was the consensus of the Board that the County Ordinance for Easements needs to be addressed and requested a letter be drafted to the Ordinance Review Committee in reference to citizen concerns over easement issues and to bring back to Commissioner Knutson or Commissioner Nelson for review.". (Knutson, Skarie), carried.

#### Commissioners

1. Open Forum:

Terry Kalil, Vice-President of the Coalition of Lakes Association (COLA), addressed the Board with concerns over the recent announcement of the Zebra Mussel Infestation of Rose Lake in Otter Tail County and emphasized that this not only has an environmental impact, but an economic development impact in relationship to property values, home sales, and tourism. Ms. Kalil noted frustration with the Department of Natural Resources timeline in notifying the public and stated that the COLA sent out their own press release. The DNR subsequently did notify the public. On October 6, 2011, the DNR treated Rose Lake with Copper Sulfite in an attempt to destroy the infestation and it will not be known for two years whether it was successful. The DNR does not have a communication plan to announce infestations to the public and there is no rapid response for testing and/or treating. There should be protocols in place. Ms. Kalil requested input from the Board on what the County can do proactively to prevent this from occurring in Becker County. Ms. Kalil gave examples of other counties approach and response including setting up decontamination stations, enforcement of laws, and educating the public, to forming a task force. Ms. Kalil stated that there are Legacy Grant monies available, however, the COLA cannot apply for these grants as not a governmental unit; would need a local government sponsor to apply. The DNR is pushing for local units to take the lead. The COLA cannot do this alone and is requesting direction and leadership from the County. It was the consensus of the Board to bring this back to the Board for further discussion at the

next Commissioners meeting scheduled for Tuesday, October 25, 2011, with key persons being invited. Board Chair Nelson requested that Ms. Kalil provide a list of individuals to invite to this meeting and to communicate with local vendors for boat lift and dock moving.

2. Reports and Correspondence:

a. Commissioner Schram:

- i. Reported on the following meetings: Heartland Multi-Purpose Recreational Trail, Recreational Advisory Committee, Becker County Council on Aging, Highway Committee, Becker County Assessor's Committee, Mahube Annual Meeting, and attended the Historical Society's "Why Treaties Matter", Friends of Tamarac fundraisers at Tamarac and Richwood Winery, and the Buffalo/Red Fall Tour.

b. Commissioner Nelson:

- i. Reported on the following meetings: There were none.

c. Commissioner Skarie:

- i. Reported on the following meetings: Sunnyside, Human Services Committee, Fall Parks Tour, and Environmental Affairs Committee.

d. Commissioner Okeson:

- i. West Central Minnesota Heartland Multi-Purpose Recreational Trail, Mediation, City, County, School Quarterly Meeting at M-State, Highway Committee, and Minimum Security Building Meeting.

e. Commissioner Knutson: Environmental Affairs Committee, Recreational Advisory Committee (RAC), Mahube, Prairie Lakes Municipal Solid Waste Authority, and Safety Committee.

f. Tony Brahmer from Information Technology (IT) provided a demonstration to the Board on using the Electronic Board Packet, which he has created in a PDF format. This should simplify the process of putting the board packet together and ultimately save time and paper. It was the consensus of the Board to continue moving forward with the process in switching over to the use of an electronic board packet and to implement this with the Commissioners only for the next Board meeting scheduled for Tuesday, October 25<sup>th</sup>, as a trial-run before using it publically.

g. Ryan Tangen noted that the Association of Minnesota Counties District 4 Meeting is scheduled for Friday, October 21, 2011 at the Becker County Courthouse. It was moved and seconded to approve the Becker County Commissioners to attend the Association of Minnesota Counties District 4 Meeting, on Friday, October 21, 2011, without a per diem. (Knutson, Okeson), carried.

- h. It was noted that the annual meeting of the Becker County Association of Township Officers will be held on Thursday, October 20, 2011 at Minnesota State Community and Technical College (M-State), in Detroit Lakes, Minnesota.
  - i. Ryan Tangen noted that Ken Shroyer with Chamber of Commerce Agri-Business Committee has notified him of a conference scheduled for December 15, 2011 in Callaway and is asking to be informed of any conflicts.
  - j. Mr. Tangen requested approval of the GIA snowmobile trail sponsorship.
  - k. The Selective Service Board is requesting to fill a vacancy for this region from Becker County. Board Chair Nelson recommended directing any suggestions or thoughts on nominations to Lauri Brooke from Veteran Services.
  - l. It was noted that the Lakes Service Coop is requesting to have someone nominated and the request letter will be copied to the commissioners.
  - m. Mr. Tangen noted that due to narrowing timelines, the timber sale tentatively scheduled for October 15, 2011 will be held on November 18, 2011.
3. Appointments: There were none. It was noted that two manager's terms will expire on December 31, 2011, for the Cormorant Lakes Watershed District.

Auditor-Treasurer: Ryan Tangen presented:

- 1. Licenses and Permits: It was moved and seconded to approve the Annual Tobacco License Renewals for November 1, 2011 for:
  - a. Bill D. Christlieb, dba Osage Country Market in Osage Township.
  - b. Aaron A. Aslesen, dba Lakes Corner Liquors in Erie Township.
  - c. John (Pete) Johnson, dba Richwood General Store in Richwood Township.
  - d. Richard J. Bartelt, dba Four Corners in Erie Township.
  - e. Nancy Wermager, Delhelm, Inc., dba Randy's Lake Eunice in Lake Eunice Township.
  - f. John (Pete) Johnson, dba Richwood Off Sale, Inc. in Richwood Township.
  - g. Daryl Moran, dba Chief Corner Store in Pine Point Township.
  - h. Community Co-ops of Lake Park, dba C-Store in Lake Park Township.
  - i. Shirley Kalberer, dba County 6 Gas and Bait in Lake View Township.(Knutson, Schram), carried.

Finance Committee Minutes: Auditor-Treasurer: Ryan Tangen presented:

- 1. It was moved and seconded to approve the regular claims and Auditor's Warrants:
  - a. Auditor's Warrants (Tuesday Bills):
    - i. 09/28/11 in the amount of \$24,895.30 (Knutson, Skarie), carried.
- 2. It was recommended to approve when presented the Human Services Claims.

3. It was moved and seconded to approve the annual Memorandum of Understanding (MOU) with the University of Minnesota for the full-time 4-H Coordinator position for 2012, with the contract fee remaining the same as last year at \$51,920.00. (Okeson, Schram), carried.
4. It was recommended to approve when presented the renewal of Biennial Service Agreements for the Minnesota Families Investment Program (MFIP) and the Vulnerable Children and Adults Act (VCAA).
5. It was recommended to approve when presented an agreement with Land of Dancing Sky/Memorandum of Understanding (MOU) for Long-Term Care Consultation Services.
6. It was recommended to approve when presented an Addendum to the Lakes Crisis and Resource Center for an increase of supervised visitation and parent coaching to \$130,000, an increase of \$50,000, with these services used in child protection cases.
7. It was recommended to approve when presented an Addendum to the Family Resource Center for child protection services to increase relative search service hours to \$60,000, an increase of \$22,000.
8. It was recommended to approve when presented, a renewal of the Grant Agreement for Childhood Immunizations with the Minnesota Department of Health for Perinatal Hepatitis B Cases and Immunization Practices Improvement for private clinics.
9. It was recommended to approve when presented, Resolution 10-11-1A, to authorize to hire one (1) full-time Office Support Specialist (OSS) in the Human Services Department.
10. It was recommended to approve when presented the agreement with Next Chapter Technology, to begin the "initiative planning" Phase 1 of implementing a three-county (Clay, Otter Tail, and Becker) electronic data management system for income maintenance, at an estimated cost not to exceed \$30,410 for the Technical Architect and Project Manager with additional travel costs not to exceed \$3,240, and with the cost being split three ways between the counties, with the counties being able to collect reimbursement for a cost to Becker County of approximately \$5,600.

Human Services: Nancy Nelson presented:

1. It was moved and seconded to approve the Human Services Agreements for:
  - a. Land of Dancing Sky/Memorandum of Understanding (MOU) for Long-Term Care Consultation Services.
  - b. An Addendum to the Lakes Crisis and Resource Center, for an increase of supervised visitation and parent coaching to \$130,000, an increase of \$50,000.
  - c. An Addendum to the Family Resource Center, for child protection services to increase relative search service hours to \$60,000, an increase of \$22,000.
  - d. The renewal of the Grant Agreement for Childhood Immunizations with the Minnesota Department of Health, for Perinatal Hepatitis B Cases and Immunization Practices Improvement for private clinics.(Schram, Skarie), carried.
2. It was moved and seconded to approve the Next Chapter Technology Initiative Planning Agreement at a cost of approximately \$5,600, within \$700 of said amount, and to authorize Nancy Nelson to sign said agreement. (Skarie, Schram), carried.

3. It was moved and seconded to approve the renewal of Biennial Service Agreements for the Minnesota Families Investment Program (MFIP) and the Vulnerable Children and Adults Act (VCAA). (Schram, Skarie), carried.
4. It was moved and seconded to approve Resolution 10-11-1A, to authorize to hire one (1) full-time Office Support Specialist (OSS) in the Human Services Department. (Skarie, Nelson), carried.
5. It was moved and seconded to approve the claims for Human Services, Community Health, and Transit. (Skarie, Schram), carried.

It was moved and seconded to close the session for Discussion of Purchase Option: Minimum Security Jail Facility. (Okeson Knutson), carried.

Closed Session: Discuss Purchase Option: Minimum Security Jail Facility: Ryan Tangen and Tim Gordon presented.

It was moved and seconded to open the session. (Knutson, Skarie), carried.

It was moved and seconded to close the session for: Contract Negotiations. (Okeson, Knutson), carried.

Closed Session: Contract Negotiations: Nancy Grabanski and Ryan Tangen presented.

It was moved and seconded to open the session. (Knutson, Okeson), carried.

County Work Session:

Department Heads, City Members, School District Superintendents, Township Clerks, Watershed District, and other governmental entities met and held discussion in reference to the formation of a task force, space needs, and departmental needs.

The meeting was adjourned.

/s/ Ryan Tangen  
 Ryan Tangen  
 Auditor-Treasurer

/s/ Barry Nelson  
 Barry Nelson  
 Board Chair