

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, October 12, 2010 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

Agenda:

1. Meeting presided over by Chair Bellefeuille. Commissioners in attendance; also Acting Administrator, Nancy Grabanski and, Minute Taker, Christy Ramsey.
2. It was moved and seconded to amend the agenda to remove the consideration of bids for recycling containers and to remove the consideration of bids for a compactor truck for Environmental Services. (Knutson, Schram), carried.
3. It was moved and seconded to approve the Minutes of September 28, 2010 with the following changes: under Open Forum section b, it should read Commissioner Knutson asked Nancy Grabanski to send a letter of thank you to Osage Township for the use of their facility for the information meeting about the east transfer station/highway out shop; Under the first Closed Session it should read Commissioner Bellefeuille requested a motion. (Salminen, Schram), carried.

Commissioners:

1. Open Forum:
  - a) No one reporting.
2. Reports and Correspondence:
  - a) Commissioner Nelson Reports:
    - i) Big Cormorant Lake Association has asked that the Board consider changing the septic regulations to include point of sale examinations. They would ask the County to provide this service and charge \$300 per inspection. That amount would cover the cost of the inspectors salary.
  - b) Commissioner Bellefeuille Reports:
    - i) Nothing to Report.
  - c) Commissioner Salminen Reports:
    - i) Attend the Airport Conference in Alexandria. General aviation is on the rise with more pilots and business people getting back into flying. Smaller planes are becoming more popular. The runway at the Detroit Lakes airport is in need of repair, something will need to be done to repair the runway as crack sealing is no longer an option. Still hoping to receive the extension to the runway. A key to an airport expansion is to find a safe way to reroute the traffic safely.
  - d) Commissioner Knutson Reports:
    - i) Parks and Recreations, discussed options of purchasing a groomer.
    - ii) Environmental Services, had the final walk through and closing on the property for the Osage Highway out shop and waste collection facility. Discussed the grant for the new recycling containers and where the site locations should be. Talked about how to proceed with the sale of the old collection sheds. Scrap metal is up, considering giving the STS budget 35% of the funds from the materials they recover.
    - iii) Was not able to attend the Park Board meeting but read in the minutes that the Park Board has an obligation to move the ATV issue along and to develop a trail plan within a year.
  - e) Commissioner Schram Reports:

- iv) Attended the Heartland Trail meeting, Detroit Lakes looking at partnering with Frazee with financial help from Becker County and the DNR to purchase the “Colleen” property on Acorn Lake. This property would make it possible to continue a multi-use trail from Frazee and Detroit Lakes. Commissioner Nelson noted that it may set a precedence to offer twice the appraisal value for the purchase.
  - v) Attended the Minnesota Futures
  - vi) Attended the Winter Trails Committee discussed the possibility of trail groups taking over groomers but there is not much interest at this time.
  - vii) Visited with the Lake Park Seniors and they are pleased with their meals. Commissioner Nelson noted that since NSI bid to provide this service they should be providing it.
  - viii) West Central/Land Dancing Sky Agency on Aging, Carolyn Engebretson has stepped down. She has been replaced by Karen Waters
  - ix) Attended the highway committee and met the new Hwy Superintendent.
- 3) There were no appointments.
- 4) Acting County Administrator, Nancy Grabanski
- i) Gave an update on the administrator vacancy. The posting for this position has closed. They received approximately 35 applications. The vacancy committee recommends that the committee will conduct the first round of interviews. Once this process is complete, the committee will bring their top candidates to the Board. The committee is comprised of Nancy Grabanski, Commissioner Nelson, Commissioner Knutson and County Attorney, Mike Fritz. All commissioners were in agreement with this process.
- 5) Auditor-Treasurer, Licenses and Permits
- 1. It was moved and seconded to approve Resolution 10-10-1I to approve the gambling permit for Audubon Volunteer Fire Department for operations at Izzo’s Forest hills Golf & RV in Audubon Township. (Nelson, Knutson), carried.
  - 2. It was moved and seconded to approve the renewal for the annual tobacco license for Coalwell Agency Inc. – Highway 59 Store in Detroit Township; Joy M. McNamara – County 17 Club Inc. in Lake View Township; Jay B. Olness – GR8 Investments Inc. – Pit 611 in Lake Eunice Township; John (Pete) Johnson – Richwood Off Sale Inc. in Richwood Township; Richard J. Bartelt – Four Corners in Erie Township; John (Pete) Johnson – Richwood General Store in Richwood Township; Wayne M. Crawford – Sunlite Bar & Grill in Detroit Township. (Schram, Knutson), carried.
- 6) Finance Committee Minutes, Ryan Tangen presented:
- 1. It was moved and seconded to approve the Claims as presented and the Auditor’s Warrants for 9/28/2010 in the amount of \$18,605.67 and for 10/05/2010 in the amount of \$336,309.42. (Knutson, Schram), carried.
  - 2. The Human Services claims were reviewed and it was recommended to approve as presented.
  - 3. It was moved and seconded to approve the Memorandum of Agreement between the County and the University of Minnesota for providing extension programs and employing Extension staff in the amount of \$51,920. (Nelson, Knutson), carried.
  - 4. It was recommended by the Finance Committee to approve when presented Resolution 10-10-1A authorizing the final payment for SAP 03-654-05.
  - 5. It was recommended by the Finance Committee to approve when presented Resolution 10-10-1F to accept the low quote of \$13,170.03 from Valley Petroleum for a fuel tank to be placed at the Osage site.

6. It was recommended by the Finance Committee to approve when presented Resolution 10-10-1G authorizing the Highway Department to construct a salt storage shed on the Osage site at an estimated cost of \$61,516.
7. It was recommended by the Finance Committee to approve when presented Resolution 10-10-1H for the purchase of two portable radios for the Highway Department at an estimated cost of \$2,061.
8. It was recommended by the Finance Committee to approve when presented the County Auditor-Treasurer to apply old outstanding accounts in the Environmental Fund as special assessments under Minnesota Statute 400.08, Subdiv 4.
9. It was recommended by the Finance Committee to approve when presented Resolution 10-10-1D to authorize the hiring of four part-time seasonal groomer operators.
10. It was recommended by the Finance Committee to approve when presented Resolution 10-10-1E to lease a 2009 groomer from Kassbohrer, All Terrain Vehicles in the amount of \$33,000 and to allow Mr. Lohmeier to enter into the agreement.
11. It was moved and seconded to accept the contract with Manning Mechanical for preventive maintenance on HVAC equipment in the amount of \$6,560. (Nelson, Knutson), carried.
12. It was moved and seconded to accept a bid from Herzog Roofing in the amount of \$45,100 to repair the remainder of the Jail roof. (Knutson, Schram), carried.
13. It was recommended by the Finance Committee to approve when presented Resolution 10-10-1B establishes Fees for Becker County's out of home placements.
14. It was recommended by the Finance committee to approve when presented Resolution 10-10-1C allowing Becker County Human Services to host a mental health training in the amount of \$1,770.
15. It was recommended by the Finance Committee to approve when presented the 2010-2011 Childhood Immunization Grant.
16. It was moved and seconded to approve the cash comparison and investment summary for August. (Knutson, Schram), carried.
17. It was moved and seconded to approve the designations as summarized retroactive to December 31, 2009. (Nelson, Knutson), carried.

Assessor: Abatements

1. It was moved and seconded to approve the abatement for (1) PIN 49.1682.211 in Detroit Lakes Township for \$1,616. (Knutson, Schram), carried.

Highway, Brad Wentz Presented:

1. It was moved and seconded to approve the additions of a capital purchase for the purchase of portable radios, salt storage and fuel tank for Osage shop and a discussion on approving gravel crushing. (Nelson, Knutson), carried.
2. It was moved and seconded to approve Resolution 10-10-1A to accept said completed project, SAP 03-654-05, for and on behalf of the County of Becker and authorize final payment in the amount of \$31,109.38 be prepared by the County Engineer. (Schram, Nelson), carried.
3. Construction update. The North Washington has opened to through traffic. There is some landscaping left to do. Commissioner Knutson noted that it is a terrible ride on Washington Avenue. Commissioner Nelson noted that at the City/County/School/Chamber Meeting praise was given to Brad Wentz for the working relationship for this project.
4. It was moved and seconded to approve Resolution 10-10-1F to accept the quote of \$13,170.03 from Valley Petroleum for the purchase and delivery of a fuel tank to be placed at Osage site

and for the resolution to include the reason for selection was based on similar price, location and serviceability of Valley Petroleum (Nelson, Knutson), carried.

5. It was moved and seconded to approve Resolution 10-10-1G to authorize and direct the County Engineer to accept quotes and construct a 50'x60' fabric hoop barn, 8" concrete wall panels, and bituminous paving of the shop area and apron. (Schram, Nelson), carried.
6. It was moved and seconded to approve Resolution 10-10-1H to authorize and direct the County Engineer to purchase two HT 1250 portable radios in the amount of \$2,061. (Schram, Nelson), carried.
7. It was moved and seconded to approve a quote from Central Specialties for gravel crushing in the Kirkvold Pit for an amount up to but not exceeding \$25,000. If Mr. Wentz should receive a lower quote it is up to his discretion as to which one to use. (Nelson, Bellefeuille), carried.

#### Environmental Services, Steve Skoog

1. Update on the Osage Highway out shop and waste collection facility – Closed on the property last Friday and are in the process of changing the locks. The STS crew is cleaning and washing the building. Will work on cleaning out the site and addressing safety concerns. Working on a layout for fencing and will work with neighbors to get their input on what type of fencing. Discussion on staffing needs and the hours and days of operation.
2. It was moved and seconded to direct the Becker County Auditor-Treasurer to collect delinquent solid waste disposal fee charge accounts utilizing authority granted under Minnesota Statute 400.08, Subdiv. 4 for accounts on attached list only. (Nelson, Schram), carried.
3. It was moved and seconded to approve Resolution 09-10-2D to accept a grant from the Office of Energy Security for up to \$50,000 to assist in conversion/update of the Becker County rural recycling program. (Nelson, Schram), carried.
4. Steve Skoog along with Nancy Nelson presented an informational plan for the future direction of the Becker County Recycling Program. Discussion was held on the options regarding the future recycling program.

#### Park and Recreation; Mark Lohmeier presented:

1. It was moved and seconded to approve Resolution 10-10-1D to advertise, interview and hire four seasonal, part-time Groomer Operators in the Parks and recreation Department. (Nelson, Knutson), carried.
2. It was moved and seconded to approve Resolution 10-10-1E pending the review of the grant application requirements and the terms of purchasing of a drag (Schram, Knutson), carried.

#### Human Services: Nancy Nelson Presented:

1. It was moved and seconded to approve Resolution 10-10-1B establishes Fees for Becker County's out of home placements. (Nelson, Knutson), carried
2. It was moved and seconded to approve Resolution 10-10-1C allowing Becker County Human Services to host a mental health training in the amount of \$1,770. (Salminen, Nelson), carried.
3. It was moved and seconded to approve all Human Services Claims. (Salminen, Schram), Carried.
4. It was moved and seconded to approve the 2010-2011 Childhood Immunization Grant. (Nelson, Salminen), carried.
5. It was moved and seconded to approve the Community Health Claims. (Salminen, Knutson), carried.
5. It was moved and seconded to approve the Transit Claims. (Knutson, Schram), carried.

There being no further business, the meeting was recessed for lunch.

/s/ Nancy Grabanski  
Nancy Grabanski  
Acting County Administrator

/s/ John Bellefeuille  
John Bellefeuille  
Board Chair