

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS

DATE: Tuesday, March 13, 2007 at 8:15 a.m.

LOCATION: Board Room, Courthouse All Present

1. It was moved and seconded to approve the Agenda (Knutson, Mulari), carried.
2. It was moved and seconded to approve the Minutes of February 27, 2007 (Knutson, Bellefeuille), carried.

Commissioners

1. Open Forum – None at this time.
2. Reports & Correspondence:

Commissioner Mulari Reports:

- a. Attended the West Central Training Center Meeting, ref: the Chemical Dependency Treatment Center. Two committees have been formed to look at operations and facilities.
- b. Environmental will be attending a tour of the Perham Incinerator.

Commissioner Bellefeuille Reports:

- a. No Reports of meetings.
- b. Historical Society discussion. The Historical Society Board has contacted the Board Chair and asked if the County Board would appoint someone as a liaison to their Board. It was moved and seconded to have Commissioner Bellefeuille attend the Historical Society Meetings as a liaison to the County Board, with Commissioner Mulari as alternate (Salminen, Knutson), carried.

Commissioner Knutson Reports:

- a. Attended Finance Committee. Another quote (lower) was received to tear down the wall in the Auditor-Treasurer's Office resulting in savings.
- b. Attended the County Extension Meeting. Sharon Smith, newly hired 4-H Coordinator, will start on April 16.

Commissioner Nelson Reports:

- a. Attended the Wild Rice Watershed Meeting in Ulen regarding Project 42. Another meeting will be held on March 21, at the Soil & Water Board Room, Detroit Lakes, at 9:00 a.m. with Warren Seykora and Steve Dalen.

- b. Attended the Ag Chamber Meeting where discussion was held on Bio-mass and Ethanol production.
- c. Extension Meeting. Steve Handegaard, Regional Extension Educator, 4-H Youth Development, is retiring April 1.

Commissioner Salminen Reports:

- a. Citizens have contacted him about signs and billboards, ref: Becker County's Ordinance regulating sign placement.
 - b. The Township Association Meeting is on Thursday, March 22, 2007.
3. Appointments – None at this time.

Auditor-Treasurer

1. It was moved and seconded to approve a Gambling Permit for West Central Waterfowlers Chapter of the Minnesota Waterfowl Association for a Raffle on June 2, 2007 at the Callaway Liquor Store, Highway 59 in Callaway City (Salminen, Bellefeuille), carried.

Finance Committee Minutes

1. It was moved and seconded to approve the Claims, with the following: Over 90 days: Matthew Dretsch, size of claim, and MeritCare, attempts to collect from insurance (Salminen, Knutson), carried.
2. It was moved and seconded to approve the Capital Purchase request from Environmental Services for a semi-tractor for the Transfer Station in the amount of \$15,000 from Ruan Truck Sales (Salminen, Mulari), carried.
3. It was moved and seconded to approve the Capital Purchase request from Environmental Services for a Touch Screen Point of Sale Cash Drawer for the Transfer Station in the amount of \$3,255.87 from Attitude Positive (Mulari, Salminen), carried.
4. It was moved and seconded to approve the Capital Purchase request from Environmental Services for the purchase of (2) Two-way Radios for the amount of \$832.83 from Mid-States Wireless, Inc (Mulari, Salminen), carried.
5. Sheriff's Department Personnel Requests – Finance Committee recommends to continue process and formal presentation will be made later on the Agenda.
6. It was moved and seconded to approve the Capital Purchase request from the Recorder's Technology Fund for scanning plats and other large documents to a TIFF File so they can be easily used by all offices for the amount of \$5,000 from Mathison's (Mulari, Knutson), carried.

7. Natural Resources Request – Finance Committee recommends to continue process and formal presentation will be made later on the Agenda.
8. Human Services Requests – Finance Committee recommends to continue process and formal presentation will be made later on the Agenda.
9. Highway Requests – Finance Committee recommends to continue process and formal presentation will be made later on the Agenda.
10. It was moved and seconded to approve the IT Departments first quarter purchases: County Attorney, New Computer and monitor for Mike Fritz in the amount of \$850; Highway Department, (2) Computers and Monitors for Angela Lefebvre and Michelle Andreson in the amount of \$1,700; and IT Department, a new Computer and Monitor for Tony Brahmer at \$1,300 (Bellefeuille, Knutson), carried.
11. It was moved and seconded to replace the current copier in the Law Library with a Kyocera Mita 2530 from Liberty Business Systems. The new copier with maintenance for 30,000 copies/prints per year will cost \$60 a month (Salminen, Bellefeuille), carried.
12. It was moved and seconded to increase the 2007 appropriation to the Lake Agassiz Regional Library by approximately \$25,000 for a total of \$240,761, which is the State Maintenance of Effort amount (Knutson, Salminen), carried.
13. The 2006 Budget to Actual was discussed.

NRM – Postponed

Human Services

1. It was moved and seconded to add Public Assistance Applications to the Agenda (Mulari, Knutson), carried.
2. It was moved and seconded to accept the Public Assistance Applications (Salminen, Mulari), carried.
3. It was moved and seconded to accept the Family Services/Probation Report (Mulari, Salminen), carried.
4. It was moved and seconded to accept the Adult Services Report (Salminen, Mulari), carried.
5. It was moved and seconded to approve the following Purchase of Service Agreements (Salminen, Mulari), carried.

- a. Meridan Services
 - b. Van Offeren Foster Care
 - c. Stellher Human Services
 - d. White Earth Mental Health
6. It was moved and seconded to pass Resolution No. 03-07-1M, to fill a Chemical Dependency Social Worker position due to a resignation and to hire a full-time Chemical Dependency Social Worker from the Merit System pool list (Salminen, Knutson), carried.
 7. It was moved and seconded to pass Resolution No. 03-07-1N, to hire a full-time Support Enforcement Aide (SEA) due to an internal position of the individual in that position and to hire a full-time Support Enforcement Aide from the Merit System pool list. If by filling this position results in a SWA part-time vacancy, it is resolved to hire a part-time replacement for that vacancy from the Merit System pool list (Mulari, Salminen), carried.
 8. It was moved and seconded to approve the Human Services Claims (Salminen, Mulari), carried.
 9. It was moved and seconded to approve the Community Health Claims (Mulari, Salminen), carried.
 10. It was moved and seconded to approve the Transit Drug and Alcohol Testing Policy (Mulari, Salminen), carried.
 11. It was moved and seconded to approve the Transit Claims (Salminen, Mulari), carried.

Sheriff

1. It was moved and seconded to pass Resolution No. 03-07-1J, Boat & Water Safety Program, authorizing the Board Chair and the Becker County Administrator to sign on behalf of the County for the Annual County Boat and Water Safety Grant in the amount of \$21,852. Terms of this agreement are from January 1, 2007 through June 30, 2008 (Salminen, Bellefeuille), carried.
2. It was moved and seconded to pass Resolution No. 03-07-1O, approving to hire a full-time Correctional Sergeant due to a retirement by posting internally, and if the filling of the Sergeant position results in a full-time Correctional Officer position vacancy, to hire a full-time Correctional Officer for the vacancy from internal or the pool list. If the filling of this position results in a part-time Correctional Officer position vacancy, to hire a part-time Correctional Officer for the vacancy from the pool list (Salminen, Bellefeuille), carried.

Highway

1. It was moved and seconded to pass Resolution No. 03-07-1A, Quotes for Furnishing Bituminous Mixtures, Aggregates, and Maintenance Overlays, accepting all quotes and authorize the County Engineer to purchase such materials as may be needed from time to time to accomplish the goals of the Highway Department with discretion used for availability with regard to time schedules and total cost with regard to material location and hauling costs from the following vendors (Knutson, Salminen), carried.

Aggregate Industries
Central Specialties, Inc.
Lakes Paving
Taves Construction, Inc., DBA Driveway Services
Ernest C. Anderson Gravel & Ready Mixed, Inc.
Arlen Lunde
Menahga Concrete Prod., Inc.
Team Lab

2. It was moved and seconded to pass Resolution No. 03-07-1B, Quote Award for Asphalt Crackfiller, accepting all quotes and authorizing the County Engineer to purchase such materials as may be needed from time to time to accomplish the goals of the Highway Department from the following vendors (Knutson, Bellefeuille), carried.

Stepp Mfg.
Vance Brothers, Inc.
Midstates Equipment
L.N. Sickels Company

3. It was moved and seconded to pass Resolution No. 03-07-1C, Bid Award for the Delivery of Materials for Annual Requirements, authorizing the County Engineer to award the contracts of the following vendors for delivery of the various materials requests (Salminen, Bellefeuille), carried.

BITUMINOUS MATERIAL

MC Road Oils
Emulsion Oils
PG 58-28 Mix Oils

BIDDER

Flint Hills Resources
Flint Hills Resources
Flint Hills Resources

STEEL PIPE CULVERT & APRONS

Riveted Pipe & Bands
Spiral Pipe & Bands
Standard Aprons
Safety Aprons

Johnston Fargo Culvert, Inc.
Johnston Fargo Culvert, Inc.
Johnston Fargo Culvert, Inc.
Johnston Fargo Culvert, Inc.

4. It was moved and seconded to pass Resolution No. 03-07-1D, Bid Award for Calcium Chloride Dist Control, awarding the low bid in the amount of \$.758 per gallon of Calcium Chloride from Univar USA received in the letting of February 22, 2007 for the delivery and application of Calcium Chloride Dust Control county wide and authorizes the County Engineer to execute and enter into said contract (Bellefeuille, Salminen), carried.
5. It was moved and seconded to pass Resolution No. 03-07-1E, Quotes for Furnishing 2007 Rental Equipment, accepting all quotes and authorizing the County Engineer to rent such equipment as may be needed from time to time to accomplish the goals of the Highway Department and discretion used for availability with regard to time schedules and total cost with regard to material location and hauling costs (Salminen, Knutson), carried.

Wayne A. Nelson
Vernon Wander
Lunde Blade & Gravel
Jutz Excavating
Ernest C. Anderson Ready Mix
Pro Sweep, Inc.

6. It was moved and seconded to pass Resolution No. 03-07-1F, Quotes for the Delivery of Steel Sign Posts for Annual Requirements, accepting all quotes and authorizing the County Engineer to purchase such materials as may be needed from time to time to accomplish the goals of the Highway Department from the following vendors (Salminen, Mulari), carried.

M-R Sign Co.
Earl F. Anderson

7. It was moved and seconded to pass Resolution No. 03-07-1G, Quotes for the Delivery of Traffic Safety Services for Annual Requirements, accepting all quotes and authorizing the County Engineer to purchase such materials as may be needed from time to time to accomplish the goals of the Highway Department from the following vendors (Knutson, Bellefeuille), carried.

M-R Sign Co.
Earl F. Anderson

8. It was moved and seconded to pass Resolution No. 03-07-1H, Revoking and Designating County State Aid Highways. Revoked CSAH24 and CSAH53 and designated City of Detroit Lakes Municipal State Aid Streets under M.S.A. ss. 162.02; and revoked 138 and 149 as County Roads and designated as County State Aid Highways under the provisions of M.S.A. SS. 162.02. The County Engineer is

hereby authorized and directed to forward two certified copies of this resolution to the Commissioners of Transportation for consideration (Salminen, Knutson), carried.

9. It was moved and seconded to pass Resolution No. 03-07-11, Temporary Seasonal Employees, authorizing the County Engineer to advertise and hire temporary seasonal employees as follows (Knutson, Salminen), carried.

(2) Long-term seasonal employees with a maximum six month term: (1) for Maintenance; and (1) for construction.

(3) Short-term seasonal employees with a maximum three month term: (1) Being an Auto Body Student from NWTC; (1) for maintenance and (1) for Construction.

10. Brad Wentz, County Engineer, discussed issues on Transportation Funding in regards to H.F. No. 946, as introduced – 85th Legislative Session (2007-2008).

MN DNR Trail Update

Bill Johnson, State Department of Natural Resources/Trails & Waterways, and Chip Lohmeier, Becker County Natural Resources, were in attendance to present a forest reclassification and forest road and trail designations. Public meetings will be held when the final classifications are determined.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ Barry Nelson
Barry Nelson
Board Chair