

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, December 19, 2006 at 8:15 a.m.  
LOCATION: Board Room, Courthouse All Present

Agenda

1. It was moved and seconded to approve the Agenda (Nelson, Knutson), carried.
2. It was moved and seconded to approve the Minutes of December 12, 2006 (Knutson, Nelson), carried.

Commissioners

1. Open Forum:

- a) Bill Sherlin, Maud Lake Association, spoke in support of the Becker County Planning Commissions decisions of December 18, 2006. In response to a question from Commissioner Nelson, Mr. Sherlin felt the Bullhead Lake Project may not be as critical as Tea Cracker LLC and hoped the Board would support the Planning Commission's decisions.

2. Reports & Correspondence:

Commissioner Salminen Reports: No Reports

Commissioner Mulari Reports:

- a) Attended the Lakeland Mental Health Meeting. They are doing well.
- b) Attended the Land of the Dancing Sky Meeting. The budget is set. Judy Peterson is doing a good job for seniors.
- c) Attended the Planning & Zoning Meeting on December 18.

Commissioner Bristlin Reports:

- a) Attended the Sheriff's Committee Meeting.
- b) Attended the Building Committee Meeting, where we reviewed the contracts and bills for the Courthouse Expansion. The contractor bills are now coming in and bonding was discussed. We also discussed the Transit Building process.

Commissioner Nelson Reports: No Reports

Commissioner Knutson Reports:

- a) Attended the Becker County Taxpayers Association Meeting. County Name Tags were discussed at this meeting. Brian Berg said the Labor Management Committee has been working on a solution for the Name Tags.
3. It was moved and seconded to pass Resolution No. 12-06-2C establishing the Commissioners annual salary at \$21,492; the Chair of the Becker County Board be compensated at \$600 more than the above annual salary for a total of \$22,092; the per diem for meeting attendance, other than regular Commission Meetings is \$50 (Nelson, Salminen), carried. Knutson voting nay, Bristlin abstaining.
4. It was moved and seconded to pass Resolution No. 12-06-2I, Contributions to the Active Employees Plan for 2007 (Salminen, Nelson), carried.

Employer will make a monthly contribution to individual accounts under the Health Reimbursement Arrangement for Active Employees or qualifying Employees in accordance with the following schedule:

\$623.95 per month for each qualified employee who elects single coverage under the Group Health Plan; and

\$203.95 per month for each qualified employee who elects family coverage under the Group Health Plan.

Severance Package: For employees eligible for sick leave severance pay and those who have elected into the VEBA Plan, a 100% of the eligible employee's severance will be contributed to the Health Reimbursement Arrangement.

5. It was moved and seconded to pass Resolution No. 12-06-2J, Resolution of Support, for Lake Agassiz Regional Library system funding at the state level. The Becker County Board requests that its legislative representative and the Governor to place a high priority on a substantial increase in the Regional Public Library System Basic Support appropriation during the 2007 legislative session (Salminen, Nelson), carried.
6. Minnesota Counties Insurance Trust sent a letter; re: Announcement of Board Vacancy. This was open for discussion.
7. It was moved and seconded to approve to contract with Thorwaldsen, Malmstrom, Sorum & Majors, P.L.L.P. for the Civil Commitment Contract of one-year period from January 1, 2007 through December 31, 2007 (Salminen, Bristlin), carried.
8. It was moved and seconded to pass Resolution No. 12-06-2H, Resolution of intent to enter into a Memorandum of Understanding between Becker, Clay, Douglas, Grant, Ottertail, Pope, Stevens, Todd, Traverse, Wadena and Wilkin Counties of Minnesota. The County Board agrees to pay the sum of \$7,646 in support of the pro-rated cost

sharing basis to enter into the Memorandum of Understanding (Bristlin, Salminen), carried.

Auditor

Licenses & Permits. None at this time.

Finance Committee Minutes

1. It was moved and seconded to approve the Claims (Salminen, Knutson), carried.
2. Parks & Recreation requests for Snowmobile Trail Signs and Snowmobile Trail Grooming Contract are on the Agenda later.
3. It was moved and seconded to approve the updates to the Investment Policy (Nelson, Knutson), carried.
4. It was moved and seconded to pass Resolution No. 12-06-2G (Salminen, Nelson), carried.

## **RESOLUTION**

### **BECKER COUNTY BOARD OF COMMISSIONERS**

#### **RESOLUTION NO. 12-06-2G**

**WHEREAS**, the Becker County Board of Commissioners has considered the services to be provided by Becker County in 2007 and the expenditures and revenues necessary; and

**WHEREAS**, the Becker County Board of Commissioners held a "Truth in Budgeting Hearing" on December 7, 2006 as required by law; and

**NOW, THEREFORE, BE IT RESOLVED** that the following budgets are hereby adopted and approved for Fiscal Year 2007; and

<b>EXPENDITURES BY FUND</b>	<b>2007 Adopted</b>
GENERAL	6,188,198
DESIGNATED	
RESERVES	10,349,500
PUBLIC SAFETY	6,143,816
HIGHWAY	9,248,736
RESOURCE	
DEVELOPMENT	126,800
HUMAN SERVICES	12,619,799

COMMUNITY HEALTH	1,120,084
PUBLIC TRANSIT	301,609
RECREATION	216,303
ENVIRONMENTAL	
AFFAIRS	1,844,555
DEBT SERVICES	102,000
DITCHES	300
FORFEITED LANDS	338,194
GRAVEL TAX	170,000
<b>TOTAL</b>	<b>48,769,894</b>

<b>REVENUES BY FUND</b>	<b>2007 Proposed</b>
GENERAL	6,188,198
DESIGNATED	
RESERVES	10,360,000
PUBLIC SAFETY	6,143,816
HIGHWAY	9,248,736
RESOURCE	
DEVELOPMENT	120,600
HUMAN SERVICES	12,619,799
COMMUNITY HEALTH	1,127,097
PUBLIC TRANSIT	318,000
RECREATION	146,900
ENVIRONMENTAL	
AFFAIRS	1,862,565
DEBT SERVICE	0
FORFEITED LANDS	366,700
DITCHES	0
GRAVEL TAX	170,000
<b>TOTAL</b>	<b>48,672,411</b>

**IT IS FURTHER RESOLVED** that the following tax levy be certified to the County Auditor for collection for the Year 2007

<b>Levy by Fund</b>	<b>Gross</b>
GENERAL	1,770,315
TAX ABATEMENT	28,000
LIBRARY	218,387
PUBLIC SAFETY	5,331,616
JAIL	0
HIGHWAY	2,257,761
HUMAN SERVICES	5,455,584
COMMUNITY	
HEALTH	175,000

RECREATION	0
DEBT SERVICE	<u>0</u>
TOTAL	<u>15,236,663</u>

IT IS FURTHER RESOLVED that the Becker County Economic Development District is hereby authorized to levy a tax in the maximum amount allowed by law, and that special tax levy be certified to the County Auditor for collection for the year 2007 is estimated to be \$175,633.

Duly adopted this 19th day of December 2006 at Detroit Lakes, Minnesota.

COUNTY BOARD OF COMMISSIONERS  
BECKER COUNTY, MINNESOTA

ATTEST:

/s/ Brian C. Berg  
Brian C. Berg  
County Administrator

/s/ Karen Mulari  
Karen Mulari  
Board Chair

State of Minnesota    )  
                                  )ss.  
County of Becker     )

I, the undersigned, being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted and approved by the County Board of Commissioners of Becker County, assembled in regular session on the 19th day of December 2006 as recorded in the record of proceedings.

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Brian C. Berg  
County Administrator

- Human Services request for Personnel and Fee Policy & Fee Schedules are later on the Agenda.
- It was moved and seconded to approve the IT Department's Capital Purchases/Computers for the following Departments: County Attorney, New Computer and Monitor - \$825; County Auditor, New Computer and Monitor for

DMV - \$825; Human Services, New Computer and Monitor - \$825 (Salminen, Bristlin), carried.

7. It was moved and seconded to approve the IT Department's Capital Improvement Request for Paging Software for the Phone System in the amount of \$3,900 (Salminen, Nelson), carried.
8. Highway Bid Awards are on the Agenda later.

#### Parks & Recreation

1. It was moved and seconded to pass Resolution No. 12-06-2A, approval of Limited Use Permit from MN Dept. of Transportation for the purpose of constructing, maintaining, and supervising a snowmobile trail (Knutson, Salminen), carried.
2. It was moved and seconded to approve the purchase of informational signs for the Lake Park/Cormorant Lakes Area Snowmobile Trails up to \$1,000 (Nelson, Salminen), carried.
3. It was moved and seconded to pass Resolution No. 12-06-2B, Bid Award for Grooming of Snowmobile Trails at the single bid of \$13.45/mile from the Lake Runner Trail Association of Pelican Rapids (Knutson, Salminen), carried.

#### Human Services

1. It was moved and seconded to add the contract with the State SSI Advocacy Assistance (Salminen, Nelson), carried.
2. It was moved and seconded to acknowledge the Public Assistance Case Load Trends Report (Salminen, Knutson), carried.
3. It was moved and seconded to accept the Public Assistance Applications (Salminen, Knutson), carried.
4. It was moved and seconded to approve the Fee Policy and Schedules (Salminen, Nelson), carried.

#### Child Care Licenses/Renewals and Background Fees:

##### Human Services

- \$100 fee at the time of initial licensing
- \$75 renewal or annual license
- \$100 change of premise fee
- \$25 background check, plus \$10 for each additional person (\$55 max)

##### Background Checks for Corporate Foster Homes

- Yearly fee of \$50 plus \$10 for each background check

##### Chemical Dependency Evaluations

- Sliding fee schedule based on gross income
5. It was moved and seconded to pass Resolution No. 12-06-2F, approving to fill a Financial Eligibility Specialist position due to a retirement (Salminen, Nelson), carried.
  6. It was moved and seconded to approve the Purchase of Services Contract with SSI Advocacy with the State Claims (Salminen, Nelson), carried.
  7. It was moved and seconded to approve the Community Health Claims (Salminen, Knutson), carried.
  8. It was moved and seconded to approve the renewal of the Child Immunization Grants (Salminen, Nelson), carried.
  9. It was moved and seconded to approve the DAC Agreement to provide reimbursement to Community Health to compile an Exposure Control Plan and for nurse consultant activity in the amount of \$45 per hour (nurse time) (Nelson, Knutson), carried.
  10. Transit Claims will be paid at the end of the year.
  11. It was moved and seconded to accept the Ridership Report (Knutson, Salminen), carried.
  12. It was moved and seconded to approve the 2007 Public Transit Participation Program Grant (Knutson, Nelson), carried.
  13. It was moved and seconded to continue with the agreement between Clay County Rural Transit and Becker County for the Clay County Rural Transit Bus that runs between Detroit Lakes and Fargo, Moorhead (Nelson, Knutson), carried.

Commissioner Mulari, County Board Chair, gave the State of the County Address.

The Christmas Tea was held from 10:00 a.m. to 11:00 a.m.

Environmental Services/Solid Waste Haulers Licenses for 2007.

1. It was moved and seconded to re-new the contracts for solid waste for the following (Salminen, Bristlin), carried.

Aune Sanitation	Ballard Sanitation
Fuch Sanitation	Hough Inc.
Jon & Son's Disposal	Metro Disposal
Minnkota Recycling	Waste Management
White Earth Sanitation	

Sheriff

1. It was moved and seconded to approve the following expenditures (Nelson, Knutson), carried.

(1) Squad Graphics – (3) marked, (1) investigator	\$1,400.00
(2) Electronics/replacement parts/safety equipment	5,547.53
(3) Installation Costs (4) units	<u>7,896.00</u>
Total	14,843.53
(12) Tasers to be assigned to squads	11,456.00

2. It was moved and seconded to approve the allocation of funds placed into the Sheriff Drug & Alcohol Contingency Fund during 2006, to the 2007 Budget in the amount of \$29,916.55. This is to offset the expense of the additional Narcotics Officer originally positioned there with Commissioners’ approval in November of 2005 (Nelson, Salminen), carried.

Highway

1. It was moved and seconded to pass Resolution No. DOH12-06-2D, Bid Award for Bridge Projects S.A.P. 03-642-04 & S.A.P. 03-599-24 to Midwest Contracting, LLC, in the amount of \$220,879 (Salminen, Nelson), carried.
2. It was moved and seconded to pass Resolution No. DOH12-06-2E, Cooperative Agreement with Runeberg Township which describes the proposed work, contractual procedures, method of payment and inspection procedures (Knutson, Nelson), carried.

Planning & Zoning

1. Planning Commission (PC) Minutes of December 18, 2006:
  - 1) **FIRST ORDER OF BUSINESS:** Matt Krause, Burlington Twp. It was moved and seconded to concur with the PC findings and recommendations to approve the conditional use permit, as requested, with the stipulation that the property continues to be in a neat and orderly manner (Nelson, Bristlin), carried.
  - 2) **SECOND ORDER OF BUSINESS:** Tea Cracker LLC. It was moved and seconded to concur with the PC findings and recommendations to deny the change of zone based on the fact that the area is predominately an agricultural area; land suitability, primarily the near shore aquatic conditions, emergent vegetation and wild rice, make the lake unsuitable for water-based recreations; the habitat is important for wildlife species, migrating waterfowl and wildlife migration and with the denial of the change of zone, the preliminary plat would have to be denied because it does not meet the size requirements of an agricultural zone (Salminen, Knutson), carried.
  - 3) **THIRD ORDER OF BUSINESS:** Michael Cossette, Cormorant Township. Tabled.



- 4) **FOURTH ORDER OF BUSINESS:** Ryan Conley, Lake Eunice Twp. It was moved and seconded to concur with the PC findings and recommendations to approve the certificate of survey for four tracts of land based on the fact that the request was compatible with the surrounding area (Knutson, Salminen), carried. Nelson voting nay. Roll Call Vote: Knutson – Yea; Salminen – Yea; Nelson – Nay; Mulari – Yea; Bristlin – Yea.
- 5) **FIFTH ORDER OF BUSINESS:** Final Plat of Cormorant Cove, Pinnacle Land Development, Inc., Developers. It was moved and seconded to approve the final plat of Cormorant Cove based on the fact that it does meet the criteria of the Zoning Ordinance and Subdivision Ordinance (Bristlin, Salminen), carried.
- 6) **SIXTH ORDER OF BUSINESS:** Informational Meeting. The next informational meeting is scheduled for Thursday, January 11, 2007 at 7:00 a.m. at the Planning & Zoning Office.

There being no further business, it was moved and seconded to Adjourn the meeting (Bristlin, Nelson), carried.

/s/ Brian C. Berg  
Brian C. Berg  
County Administrator

/s/ Karen Mulari  
Karen Mulari  
Board Chair