

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, April 25, 2006 at 8:15 a.m.
LOCATION: Board Room, Courthouse All Present

DRAFT

Agenda

1. It was moved and seconded to approve the Agenda as presented (Knutson, Bristlin), carried.
2. It was moved and seconded to approve the Minutes of April 11, 2006 (Salminen, Nelson), carried.

Commissioners

1. Open Forum:
 - a. Curtis Sitko spoke in regards to the Becker County Humane Society Lease with Becker County. He said he just heard about it. He owns property nearby and had concern of property values and noise. He asked for more consideration of this project by taking more time and thought for those living in the area. He also asked why they turned down the land offered by the City of Detroit Lakes.
 - b. Robin Hogness spoke in favor of the location and also offered insight into the concerns of Mr. Sitko. She works with the Humane Society and said not to worry about noise or smells as they work hard to take care of the animals needs.
 - c. Dan Hagen addressed the question about the land proposed from the City of Detroit Lakes was because the proper Conditional Use Permits and Change of Zone could not be obtained.
2. Reports & Correspondence:

Commissioner Mulari Reports:

- a. Attended the Day Activity Center (DAC) Certificate of Support is needed to apply for USDA Funding to provide needed services. It was moved and seconded to approve sending a Certificate of Support for the DAC (Nelson, Salminen), carried.

Commissioner Bristlin Reports:

- a. Attended the Sunnyside Care Center Meeting. The Ecumen contract was reviewed, and they offered us a better rate for the management contract. This will save Sunnyside \$44,000 this year. A survey of the land will be done to see if Assisted Living Units could be added to the grounds.
- b. WACCO Meeting. Discussed the GIS Program, mapping and AutoCad Software.

Commissioner Knutson Reports:

- a. Attended NRM Committee and Highway Committee Meetings. Chip and Brad are both on today's Agenda.
- b. Fair Board met and they are planning to build a new horse barn at the Fairgrounds.

Commissioner Nelson Reports:

- a. Attended the Planning & Zoning Ordinance Review Meeting
- b. Soil & Water Meeting. Soil & Water trees are in and they have extra trees.
- c. They also support Becker County retaining a manager on the Wild Rice Watershed District Board.

3. Appointments:

1. It was moved and seconded to re-appoint Warren Seykora to the Wild Rice Watershed Board of Managers for a three-year term (Nelson, Knutson), carried.

4. Humane Society Lease

5. Humane Society Memorandum of Lease

1. It was moved and seconded to approve the 99-year Lease and the Memorandum of Lease between Becker County and the Becker County Humane Society. During the first year rent shall be prorated as follows: \$200 due May 1, 2006 and \$600 due July 1, 2006. Second and subsequent years, rent shall increase by two (2) percent per year (Salminen, Nelson), carried. Roll Call Vote: Knutson – Yea; Salminen – Yea; Mulari – Yea; Bristlin – Abstaining; Nelson – Yea.

6. Setting Minimum Salary/Elected Officials:

1. It was moved and seconded to pass the following Resolutions to set Minimum Salaries for Elected Officials (Nelson, Bristlin), carried.
Resolution No. 04-06-2A, Becker County Auditor/Treasurer established at \$45,000.
Resolution No. 04-06-2B, Becker County Sheriff established at \$48,000.
Resolution No. 04-06-2C, Becker County Attorney established at \$48,000.
Resolution No. 04-06-2D, Becker County Recorder established at \$38,000

7. Emergency Management/Disaster Declaration

1. It was moved and seconded to pass the following Resolutions for Emergency Management (Salminen, Knutson), carried.

Resolution No. EM 04-06-2I, Declaring a State of Emergency for damage caused by the 2006 spring flooding; and

Resolution No. EM 04-06-2J, requesting a Presidential Declaration for damage caused by the 2006 spring flooding.

8. It was moved and seconded to pass Resolution No. 04-06-2P, accepting the following quotes from said contractors and authorizes the County Board Chair or, in her absence, the Vice-Chair to enter into a contract on behalf of the County for each component part of the project as follows, with the exception of No.3 Howard's Driveway, Asphalt and surface features, \$29,479 (Nelson, Bristlin), carried. These amounts have been changed from Resolution No. 10-05-2C.

1. D & S Gravel & Excavating, Earthwork and sub-grade preparation	\$20,280.00
2. Classic Concrete, Concrete, curb and gutter, sidewalks, related items	26,250.00
3. Howard's Driveway, Asphalt and surface features	29,479.00
4. Luxury Landscape, Landscape	7,684.67
5. Eastman Fence, dumpster, signage	3,700.00
6. Mark's Electric, Lights and related electrical items	5,990.00
7. Construction Survey	2,250.00

9. It was moved and seconded to include No. 3 Howard's Driveway, Asphalt and surface features, \$29,479 on Resolution No. 04-06-2P (Nelson, Bristlin), carried.

Auditor

1. It was moved and seconded to approve a New On/Sale (including Sundays) Intoxicating Liquor License for GR8 Investments Inc., DBA: Pit 611 (will be new owner), Lake Eunice Twp (Salminen, Bristlin), carried.
2. It was moved and seconded to approve a New 3.2 Beer Off/Sale License to GR8 Investments Inc, DBA: Pit 611 (will be new owner), Lake Eunice Twp (Salminen, Nelson), carried.
3. It was moved and seconded to approve an Off/Sale 3.2 Beer License Renewal for Rita E. Coalwell, Coalwell Agency Inc., DBA: Highway 59 Store, Detroit Twp (Nelson, Bristlin), carried.
4. It was moved and seconded to approve the following Combination On/Off 3.2 Beer License Renewals (Salminen, Nelson), carried.
 1. Timothy Eischens, DBA: Two Inlets Country Store, Two Inlets Twp.
 2. S & C Ironman Golf Course Inc, DBA: Ironman Golf Course, Detroit Twp.
5. It was moved and seconded to approve an addition of a Tobacco License to the Agenda (Nelson, Salminen), carried.
6. It was moved and seconded to approve a Seasonal Tobacco License Renewal for Ernest Swanson, Swanie's Resort, Cormorant Twp (Nelson, Salminen), carried.

Finance Committee Minutes

1. It was moved and seconded to approve the Claims with no qualifications (Salminen, Knutson), carried.

2. IT Department: It was moved and seconded to approve the quarterly Computer Equipment purchases as recommended by the Finance Committee, with the exception of the Human Services/Printer and Copier Lease to be handled later on the Agenda (Knutson, Salminen), carried.
 - a. County Attorney/Computer and Monitor/\$1,000
 - b. County Auditor/Computer/\$650
 - c. EDA/Computer and Monitor/\$1,000
 - d. Highway/Engineering Workstation and Monitor/\$1,300
 - e. Highway/Laptop for Highway Department/\$1,200
 - f. IT Dept/Computer and Monitor/\$1,300
 - g. Probation/(2) Computers/\$1,300
 - h. County Recorder/Computer Imaging Station/\$650
 - i. Planning & Zoning/Computer and Monitor/\$1,000
 - j. Human Services/Printer and Copier Lease

Assessor

1. It was moved and seconded to approve the following Abatements (Salminen, Knutson), carried.

Parcel #	Tax District	Amount	Recommendation
R08.0526.000	Detroit	\$ 199	Remove Classification
R15.0217.009	H-O-L	120	Adjoining Ag Property to Homestead
R15.0239.000	H-O-L	(10)	Adjustment Primary Parcel
R19.0601.000	Lake View	818	Commercial Class Error
R26.0190.001	Runeberg	368	Classification Error
R31.0188.000	Spruce Groove	1,320	Reinstate Homestead
R31.0153.000	Spruce Groove	248	Reinstate Homestead
R49.0775.000	Detroit Lakes	250	Classification Error

Human Resources

1. It was moved and seconded to pass Resolution No. 04-06-2N, appointing the Human Resource Director and the IT Director as Co-Security Officers. The Human Resource Director will oversee the implementation and maintenance of the Personnel Security Policy and the IT Director will oversee the implementation and maintenance of the Technical Security Policy, and to pass Resolution No. 04-06-2O, approving the HIPAA Personnel Security Policy, the HIPAA Technical Security Policy and the Small Company Addressable Standards Policy (Salminen, Bristlin), carried.

Human Services

1. It was moved and seconded to make an addition of the Children's' Initiative Contract to the Agenda (Salminen, Nelson), carried.
2. It was moved and seconded to approve the increase of \$7,323 to the Food Support Employment & Training Allocation, making the total \$16,537 (Salminen, Nelson), carried.
3. It was moved and seconded to accept the Public Assistance Applications (Salminen, Nelson), carried.
4. It was moved and seconded to pass Resolution No. 04-06-2E, approving to fill a Child Protection Social Worker position due to a resignation from the Merit Pool List (Salminen, Bristlin), carried.
5. It was moved and seconded to accept the Public Assistance Caseload Trend Report (Salminen, Bristlin), carried.
6. It was moved and seconded to approve the Human Services Claims (Salminen, Knutson), carried.
7. It was moved and seconded to approve the lease for the Kyocera KM3035 with Liberty Business Systems replacing the Toshiba Copier HP8100. Price per copy is 1.84 cents, and the lease costs are reimbursable at 66% from the state (Salminen, Nelson), carried.
8. It was moved and seconded to approve the Community Health Claims (Salminen, Bristlin), carried.
9. It was moved and seconded to approve the request to purchase 100 Books, Caring for Your Baby & Young Child, Birth to Age 5, at the total cost of \$1,459.05 (Nelson, Knutson), carried.
10. It was moved and seconded to approve to contract with Becker County Children's' Initiative to work with the 12 – 18 month child (Salminen, Knutson), carried.
11. It was moved and seconded to accept the Transit Passenger Statistics Comparison Report (Salminen, Bristlin), carried.
12. It was moved and seconded to approve the Transit Claims (Salminen, Nelson), carried.
13. A letter from Marisol R. Simon was reviewed regarding the construction of the new Transit Building.

Planning & Zoning

1. It was moved and seconded to pass Resolution No. PZ 04-06-2G, Cormorant Cove Residential Development, Little Cormorant Lake, Part of Gov't Lot 7 in Section 31, Audubon Township, resolving that 1. The Record of Decision for Cormorant Cove be accepted and approved; and 2. A Negative Declaration for Cormorant Cove EAW is ordered and an Environmental Impact Statement shall not be required (Bristlin, Knutson), carried.
2. It was moved and seconded to pass Resolution No. PZ 04-06-2F, Birch Lake residential Development Gov't Lots 1, 2, 3 & 4, Sections 1 & 6, Callaway Twp (Knutson, Nelson), carried.
3. Minutes of the Planning Commission PC Meeting of April 18, 2006:
 - 1) **FIRST ORDER OF BUSINESS:** Joey Kaiser. It was moved and seconded to concur with the findings and recommendations of the PC to approve the request for a change of zone from agricultural to commercial for PID Numbers 17.0071.000 and 17.0074.000 as the use would not be detrimental to the surrounding area (Knutson, Salminen), carried.
 - 2) **SECOND ORDER OF BUSINESS:** Mattson Farms, Inc., Lake Park Twp. It was moved and seconded to concur with the PC findings and recommendations to approve a conditional use permit application for extraction of material in an agricultural zone based on the fact that it is not detrimental to the surrounding area with the stipulations that the empty trucks enter from County Highway #8 and full trucks exit on County Highway #1, dust control measures are provided for the Schauer property, and the restoration plan submitted with the application be followed (Nelson, Knutson), carried.
 - 3) **THIRD ORDER OF BUSINESS:** Sheryl Nameniuk, Cormorant Twp. It was moved and seconded to concur with the PC findings and recommendations to approve an after the fact conditional use permit for a retaining wall within the shore impact zone based on the fact that the wall does meet the criteria of the ordinance and the wall replaced an existing wall with the stipulation that: 1) a portion of the old wall be removed and the ground backfilled toward the new wall and leveled off; 2) a safety railing must be attached on top of the wall with spacing of critical supports not to exceed (4) inches; 3) drill weep holes approximately (1) inch above finish grade every 18 inches so that no excessive soil pressure occurs behind the wall; 4) finish the wall with a natural look such as stucco, cultured stone facing or painting the wall with a neutral color (Knutson, Salminen), carried.
 - 4) **FOURTH ORDER OF BUSINESS:** Roger Priewe, Cormorant Twp. It was moved and seconded to concur with the findings and recommendations of the PC to approve a preliminary plat consisting of 26 lots in an agricultural zone, to be completed in three phases, based on the fact that the subdivision is compatible with the surrounding area (Nelson, Bristlin), carried.
 - 5) **FIFTH ORDER OF BUSINESS:** Jason Selly, Detroit Twp.
 - a. It was moved and seconded to concur with the PC findings and recommendations

- to deny the request for a conditional use permit for a detached garage exceeding the 18 ½ ft. height restriction in a residential zone based on the fact the structure is not compatible with the surrounding residential neighborhood (Knutson, Salminen). The motion died for the lack of a second.
- b. It was moved and seconded concur with the findings and recommendations to deny (Knutson, Salminen), motion rescinded.
 - c. It was moved and seconded to table action on this item until the next Board Meeting (Bristlin, Knutson), carried.
- 6) **SIXTH ORDER OF BUSINESS:** Paul Munsterteiger, Detroit Twp. It was moved and seconded to concur with the findings and recommendations of the PC to approve a conditional use permit to allow a 21 ft. high storage structure in a residential area based on the fact that the property is zoned agricultural, the structure will be build into a hill and screened by the existing house, wetlands and woods (Nelson, Knutson), carried.
 - 7) **SEVENTH ORDER OF BUSINESS:** Donald Goering, owner and Bruce Qvammen, Little Cormorant Lake. It was moved and seconded to concur with the PC findings and recommendations to approve a change of zone from agricultural to residential and approve the preliminary plat consisting of 12 lots based on the fact that the application is compatible with the surrounding area with the stipulation that a 30-ft. deep conservation easement be placed on all shoreline abutting the bay, including the peninsula, but allowing Lot 10 to have their own dock on the north end of the lot (Nelson, Bristlin), carried.
 - 8) **EIGHTH ORDER OF BUSINESS:** Tom Riedman, Cormorant Twp. It was moved and seconded to concur with the findings and recommendations of the PC to deny a conditional use permit to allow a two-story garage 21 feet in height based on the fact that the structure is two stories an it is not compatible with the residential lake area (Knutson, Salminen), carried.
 - 9) **NINTH ORDER OF BUSINESS:** Final Plat of Cormorant Park Place. It was moved and seconded to concur with the findings and recommendation of the PC to approve the final plat of Cormorant Park Place storage units based on the fact that it was part of the original plan and meets the criteria of the Ordinance (Salminen, Knutson), carried.
 - 10) **TENTH ORDER OF BUSINESS:** Informational Meeting is scheduled for Thursday, May 11, 2006 at 8:30 a.m. at the Planning & Zoning Office.

NRM

1. Chip Lohmeier gave a Power Point Presentation on Forest Certification. It was moved and seconded to adopt and commit to the policy presented (Salminen, Bristlin), carried.
2. It was moved and seconded to approve the Personnel request to hire (2) part-time seasonal tramway operators due to seasonal work in the Parks department (Salminen, Bristlin), carried.

3. It was moved and seconded to approve the Land Purchase Agreement between Donald R. Larson and Becker County for 34.32 acres of undeveloped land in Section 5 of Burlington Township for \$100,000, with the stipulation without any qualifications, but open to all options. The funding for this purchase to come from the Resource Development Account (Salminen, Knutson), carried.
4. It was moved and seconded to appoint Mike Nodsle to the Becker County Trails Advisory Committee, representing the ULTRA Snowmobile Club, for another two-year term (Salminen, Bristlin), carried.

Highway

1. It was moved and seconded to pass Resolution No. 04-06-2K, Quotes for Furnishing Bituminous Mixtures, Aggregates, and Maintenance Overlays, authorizing that the Becker County Board accepts all quotes and authorizes the County Engineer to purchase such materials as may be needed from time to time to accomplish the goals of the Highway Department with discretion used for availability with regard to time schedules and total cost with regard to material location and hauling costs (Bristlin, Salminen), carried.
2. It was moved and seconded to pass Resolution No. 04-06-2L, Quotes for Furnishing 2006 Rental Equipment, approving that the Becker County Board accepts all quotes and authorizes the County Engineer to rent such equipment as may be needed from time to time to accomplish the goals of the Highway Department with discretion used for availability with regard to time schedules and total cost with regard to material location and hauling costs (Nelson, Bristlin), carried.
3. It was moved and seconded to pass Resolution No. 04-06-2M, Agreement with Commissioner of Transportation, authorizing the County Engineer to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 89620," a copy of which said agreement was before the County Board and which made a part here of by reference (Salminen, Nelson), carried.

Soil & Water Resolution

It was moved and seconded to pass Resolution No. 04-06-2Q, resolving that the Becker County Board requests to retain our manager on the Wild Rice Watershed District Board as a voting member (Nelson, Salminen), carried.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg
 Brian C. Berg
 County Administrator

/s/ Karen Mulari
 Karen Mulari
 Board Chair

