

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, December 28, 2004 at 8:15 a.m.  
LOCATION: Board Room, Courthouse All Present

Agenda

1. It was moved and seconded to approve the Agenda as amended (Salminen, Bristlin), carried.
2. It was moved and seconded to approved the Minutes of December 14, 2004 as presented (Engebretson, Bristlin), carried.

Open Forum

Ann Gerlack addressed the Board with her concerns about complaints on behalf of the Citizen Petition on the overdevelopment of Elbow Lake. She requested to table the preliminary Plat request to develop 10 lots on Elbow Lake, Burlington Township.

Commissioners

1. A clarification of January 4, Organizational Meeting was asked for by Commissioner Engebretson. The concern was that the Minutes would need to be approved by the present Board on January 4, 2005. It was the Consensus of the Board that the new Board could approve the Minutes of December 28, 2004 at the first meeting in January 11, 2004.
2. It was moved and seconded to pass Resolution No. 12-04-2E, adopting a schedule of meetings for the coming year of the Becker County Board of Commissioners unless additional meetings are ordered by the County Board (Salminen, Bristlin), carried.
3. Brian C. Berg gave an update on the progress of the Human Services Building addition. February 11, 2005, has been stated as the completion date.
4. It was moved and seconded to award the bid for office furniture, for the Human Services Addition, to Interiors by France, low bidder (Bristlin, Salminen), carried.
5. It was moved and seconded to approve to contract with Thorwaldson, Malstrom, Sorum, Wilson, LaFlair & Majors for the Civil Commitment Contract beginning January 1, 2005 and to continue through December 31, 2005 (Bristlin, Salminen), carried.
6. It was moved and seconded to pass Resolution No. 12-04-2I (Salminen, Bristlin), carried. Roll Call Vote: Commissioner Salminen voting yea; Commissioner Bristlin voting yea; Commissioner Seaberg voting yea; Commissioner Engebretson voting yea; Commissioner Winter, Chair, voting yea.

**RESOLUTION  
BECKER COUNTY BOARD OF COMMISSIONERS  
RESOLUTION NO. 12-04-21**

**WHEREAS**, the Becker County Board of Commissioners has considered the services to be provided by Becker County in 2005 and the expenditures and revenues necessary; and **WHEREAS**, the Becker County Board of Commissioners held a "Truth in Budgeting Hearing" on December 2, 2004 as required by law; and **NOW, THEREFORE, BE IT RESOLVED** that the following budgets are hereby adopted and approved for Fiscal Year 2005; and

<b>EXPENDITURES BY FUND</b>	<b>2005 Adopted</b>
GENERAL	5,529,598
DESIGNATED	
RESERVES	216,000
PUBLIC SAFETY	5,306,474
HIGHWAY	6,746,322
RESOURCE	
DEVELOPMENT	75,200
HUMAN SERVICES	12,730,186
PUBLIC TRANSIT	255,400
RECREATION	221,983
ENVIRONMENTAL	
AFFAIRS	1,569,611
DEBT SERVICE	473,875
FORFEITED LAND	270,249
DITCHES	300
GRAVEL TAX	170,000
<b>TOTAL</b>	<b>33,565,198</b>

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<b>REVENUES BY FUND</b>	<b>2005 Proposed</b>
GENERAL	5,529,598
DESIGNATED	
RESERVES	205,000
PUBLIC SAFETY	5,306,474
HIGHWAY	6,746,322
RESOURCE	
DEVELOPMENT	77,350
HUMAN SERVICES	12,730,186
PUBLIC TRANSIT	276,709
RECREATION	236,541
ENVIRONMENTAL	
AFFAIRS	1,521,100
DEBT SERVICE	500,036

FORFEITED LAND	349,900
DITCHES	0
GRAVEL TAX	170,000
TOTAL	<u>33,649,216</u>

**IT IS FURTHER RESOLVED** that the following tax levy be certified to the County Auditor for collection for the Year 2005

<b>Fund</b>	<b>Gross</b>
GENERAL	1,472,708
TAX ABATEMENT	38,000
LIBRARY	180,128
PUBLIC SAFETY	2,833,736
JAIL	1,783,711
HIGHWAY	2,051,190
HUMAN SERVICES	4,796,813
HUMAN SERV	
SPEC	0
RECREATION	76,841
DEBT SERVICE	<u>500,036</u>
TOTAL	<u>13,733,163</u>

IT IS FURTHER RESOLVED that the Becker County Economic Development District is hereby authorized to levy a tax in the maximum amount allowed by law, and that special tax levy be certified to the County Auditor for collection for the year 2005 is estimated to be \$175,633.

Duly adopted this 28th day of December 2004 at Detroit Lakes, Minnesota.

COUNTY BOARD OF COMMISSIONERS  
BECKER COUNTY, MINNESOTA

ATTEST:

/s/ Brian C. Berg  
Brian C. Berg  
County Administrator

/s/ Roger Winter  
Roger Winter  
Board Chair

State of Minnesota    )  
                                  )ss.  
County of Becker     )

I, the undersigned, being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted and approved by the County Board of

Commissioners of Becker County, assembled in regular session on the 28th day of December 2004 as recorded in the record of proceedings.

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Brian C. Berg  
County Administrator

Finance

1. It was moved and seconded to approve the Claims with exceptions (Bristlin, Salminen), carried.
2. It was moved and seconded to approve the Amendment Number One to the Jail Food Contract with A'Viands, LLC as presented by the County Sheriff to become effective on January 1, 2005 and remain in effect through December 31, 2005 (Bristlin, Salminen), carried.
3. For information, it was noted that the IRS mileage reimbursement rate for 2005 is \$.405.
4. It was moved and seconded to approve the request to establish five additional change funds of \$100 each for the Motor Vehicle Department (Salminen, Seaberg), carried.
5. It was moved and seconded to approve that Sunnyside Care Center pay the Water Line Loan directly rather than through the County (Bristlin, Salminen), carried. Commissioner Winter congratulated Sunnyside for all that they have accomplished.
6. The Cash Comparisons and General Cash and Investment Analysis Reports were reviewed.
7. Ryan Tangen, County Treasurer, submitted a list of designated financial institutions as depositories and/or investment brokers of funds for Becker County during 2005.

Bremer Bank	Detroit Lakes, MN
Wells Fargo	Detroit Lakes, MN
American National	Detroit Lakes, MN
Midwest Bank	Detroit Lakes, MN
State Bank of Lake Park	Lake Park, MN
Ed Jones	Detroit Lakes, MN
Gilford Securities	Irving, CA
MileStone Financial Services	Oakland, CA
Morgan Keegan	Birmingham, AL
Wachovia Securities	Minneapolis, MN

8. It was moved and seconded to approve the request of the IT Department to extend the internship with Brandon Grindall for the second semester of the school year, which runs through May 2005 (Bristlin, Salminen), carried.

9. It was moved and seconded to approve the Capital Purchase Request from the Highway Department for the purchase of (1) computer at the cost of \$1,330 (Seaberg, Bristlin), carried.

#### Auditor

1. It was moved and seconded to pass Resolution No. 12-04-1A, to approve an aggregate resource study to be held in 2006 at the cost of between \$5,000 and \$8,000, with the removal of the *Economic Development Department to share the cost of the aggregate study* (Engebretson, Bristlin), carried.
2. Bids for Publication. It was moved and seconded to award the bid for first publications for Becker County to the Detroit Lakes Tribune (Sunday) and the Record (Wednesday) for 2005, subject to the County Attorney's opinion (Engebretson, Salminen), carried.
3. Bids for Publication. It was moved and seconded to award the bid for first publication of Becker County Financial Statements to the Detroit Lakes Tribune (Sunday) or Record (Wednesday), with the second publication of the Becker County Financial Statements to be awarded to the Frazee Forum (Engebretson, Seaberg), carried.
4. It was moved and seconded to approve the following Gambling Permits for the Cormorant Lions Club for operations at the Cormorant Community Center in Cormorant Township on October 28, 2005; and for operations at the Cormorant Community Center in Cormorant Township on May 14, 2005 (Salminen, Engebretson), carried.

#### NRM

1. It was moved and seconded to approve the Capital Purchase of Snow Trail Signs. Special thanks is given to the Sign Class of the MN State Community and Technical College, Detroit Lakes Campus, and BTM Mfg. for their assistance in the completion of the signs (Salminen, Bristlin), carried.
2. It was moved and seconded to have Chip Lohmeier send thank you letters to the Sign Class of the MN State Community and Technical College and BTM Mfg. for their assistance in the completion of the Snow Trail Signs (Bristlin, Seaberg), carried.
3. It was moved and seconded to pass Resolution No. 12-04-2F, setting the Public Oral Auction dates for the sale of Timber Stumpage from Tax-Forfeited Land on Friday, February 18; Friday, July 22 and Friday, October 21, 2005 (Engebretson, Salminen), carried.
4. It was moved and seconded to authorize the rerouting and clearing of the North Mary Yellowhead Snow Trails, Section 18, East Sugar Bush Twp. in the amount of \$1,500 (Salminen, Engebretson), carried.

## Highway

1. It was moved and seconded to pass Resolution No. DOH 12-04-2B, authorizing the County Engineer to purchase, from state bid, (1) Diesel Tandem Truck Chassis, and to purchase off State bid or written quote: hydraulic system, hoist, gravel box, one-way snowplow, underbody blade, snow wing, tailgate sander, pre-wet system and warning light system to be compatible with the truck. The County Engineer is authorized to investigate the option of an automatic transmission at the time of purchase and to bring that information to the Board for consideration (Engebretson, Bristlin), carried.
2. Brad Wentz, County Engineer gave a special thank you to the outgoing Board of Commissioners for all of their support over the years: Commissioner Winter, Commissioner Engebretson, and Commissioner Seaberg.

## Human Services

1. It was moved and seconded to approve the Transit Claims (Engebretson, Seaberg), carried.
2. It was moved and seconded to pass a Resolution resolving that Becker County transit enter into a Grant Contract with the State of Minnesota to receive Federal Transit Administration Funds in an amount not to exceed \$300,000 to be used for a Transit Bus Garage (Seaberg, Bristlin), carried.
3. It was moved and seconded to approve the Transit Volunteer Driver Agreement for the Human services Department providing needed court ordered transportation for our youth and adults (Salminen, Bristlin), carried.
4. It was moved and seconded to approve the IV-D Agreement, approving to contract directly with the County Attorney to handle Child Support Court Cases and with the Sheriff to serve papers (Salminen, Seaberg), carried.
5. It was moved and seconded to accept the Public Assistance Applications (Salminen, Bristlin), carried.
6. It was moved and seconded to approve the Human Services Claims (Salminen, Bristlin), carried.
7. It was moved and seconded to appoint Matt Casey, Human Services Director, to the transition team for Public Health Department transition from Multi-County Nursing (Salminen, Bristlin), carried.

DeVonne Green, Mrs. Becker County, gave a presentation of the new County Flag that she, Commissioner Winter, Chair, and Dennis Warling, Veteran's Services have been developing for Becker County. It was moved and seconded to authorize Ryan Tangen, County Treasurer to be the contact person to order and purchase the County Flags (Bristlin, Salminen), carried.

## Humane Society

Jill Mickelson, Becker County Humane Society representative, gave an update to the Board on Humane Society functions this past year.

## Planning & Zoning

1. Becker County Planning Commission (PC) Meeting of December 21, 2004:
  - 1) FIRST ORDER OF BUSINESS: Old Business – Preliminary Plat of Crestwood Estates, Gary Larsen Developer. Tabled the Preliminary Plat as requested by Gary Larsen.
  - 2) SECOND ORDER OF BUSINESS: Ronald Honrud, Cormorant Twp. It was moved and seconded to concur with the findings and recommendations of the PC to approve the certificate of survey to allow two tracts of land based on the fact that it meets the criteria of the Zoning Ordinance and Subdivision Ordinance (Salminen, Bristlin), carried.
  - 3) THIRD ORDER OF BUSINESS: Richard Laine, Toad Lake Township. It was moved and seconded to concur with the findings and recommendations of the PC to approve the change of zone from agricultural to residential and approve the certificate of survey for two tracts of land based on the fact that the request meets the criteria of the Zoning Ordinance and Subdivision Ordinance (Engebretson, Bristlin), carried.
  - 4) FOURTH ORDER OF BUSINESS: Lee Carlson, Shell Lake Twp. It was moved and seconded to concur with the findings and recommendations of the PC to approve the change of zone from agricultural to residential and a certificate of survey for two lots based on the fact that it meets the criteria of the Zoning Ordinance and Subdivision Ordinance (Engebretson, Bristlin), carried.
  - 5) FIFTH ORDER OF BUSINESS: Final Plat of Toy Box, Common Interest Community. It was moved and seconded to concur with the findings and recommendations of the PC to approve the final plat of Toy Box, a Common Interest Community, for storage garages based on the fact that it meets the criteria of the Zoning Ordinance and subdivision Ordinance (Salminen, Bristlin), carried.
  - 6) SIXTH ORDER OF BUSINESS: The tentative date for the next informational meeting is Thursday, January 13, 2005 at 8:30 a.m.

The State of the County Address was given by Commissioner Winter, Board Chair.

Brian C. Berg, County Administrator, on behalf of the Becker County employees and citizens, recognized the outgoing County Board Members by presentation of plaques and recognition for their years of services to Becker County. Plaques were also presented from the University of Minnesota/Extension for their service to Extension.

Commissioners receiving plaques were Commissioner Winter; Commissioner Engebretson and Commissioner Seaberg. Commissioner Engebretson thanked the County Department Heads for working with the Board over the years. She commended them and wished them well in the future. Commissioner Seaberg thanked the Department Heads for all of their cooperation and wished the newly elected County Board success.

## Closed Session – Negotiations

1. It was moved and seconded to close the Board Meeting (Salminen, Bristlin), carried.
2. After discussion of Negotiations, It was moved and seconded to open the Board Meeting (Bristlin, Salminen), carried.

Open Session

3. It was moved and seconded to ratify and accept the tentative agreements for the Deputy/Jailer, Confidential and Sheriff Supervisor union contracts and to authorize the Board Chair to sign the contracts (Bristlin, Salminen), carried.
4. It was moved and seconded to provide for the same general negotiated increase to non-union personnel, including the Elected Officials: County Sheriff, County Auditor, County Treasurer and County Recorder (Engebretson, Salminen), carried.
5. It was moved and seconded to pass Resolution No. 12-04-2J, resolving that on January 1, 2005, the Becker County Commissioners annual salary will be established at \$19,187, and be adjusted on July 1, 2005 to \$19,379. The Chair of the County Board will be compensated at \$600 more than the annual salary for a total of \$19,787 on January 1, 2005 and be adjusted to \$19,979 on July 1, 2005. Per Diems for meeting attendance, other than regular Commission Meetings, will be \$50. (Bristlin, Salminen), carried.

There being no further business, the meeting was adjourned after lunch.

/s/ Brian C. Berg  
Brian C. Berg  
County Administrator

/s/ Roger Winter  
Roger Winter  
Board Chair