

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, February 25, 2003 at 8:30 a.m.
LOCATION: Board Room, Courthouse All Present

Agenda

1. It was moved and seconded to approve the Agenda as amended (Engebretson, Bristlin), carried.
2. It was moved and seconded to approve the Minutes of February 11, 2003 as presented (Salminen, Seaberg), carried.

Finance Minutes of Monday, February 24, 2003

1. It was moved and seconded to approve to have Brian Berg, County Administrator approve and sign Capitol Purchases up to \$750 (Bristlin, Engebretson), carried. Brian has reviewed the Capitol Purchasing Policy and will do a worksheet so the policy is easier to read/
2. It was moved and seconded to concur with the Finance Committee to approve the Capitol Purchase of Used Radios for Transit in the amount of \$1,165 (Bristlin, Salminen), carried.
3. It was moved and seconded to concur with the Finance Committee to approve the Capitol Purchase request from the IT Department to purchase (3) updated backup software licenses in the amount of \$360 (Engebretson, Bristlin), carried.
4. Investment Summaries and Cash Comparisons were enclosed. Ryan asked if another year should be added and Commissioner Engebretson agreed another year would be helpful in comparing. Ryan will add this to the sheet.
5. 2003 Budget. On February 18, the Board Meeting was devoted to additional proposed cuts by county departments. The consensus was to further study and review these proposals to complete the process and to bring findings to the Board Meeting on March 25, 2003.
6. It was moved and seconded to approve the Claims as presented (Engebretson, Bristlin), carried.

Assessor

Abatements: Parcel No. 21.0342.000 was removed. It was moved and seconded to deny a request for Abatement on Parcel No. 28.8075.000 (Engebretson). Motion died for lack of second. Abatement on Parcel No. 28.0119.001 was approved for 2001, \$344; 2002, \$282 (Engebretson, Seaberg), carried. It was moved and seconded to approve the request for abatement on Parcel No. 28.8075.000, \$72 (Bristlin, Seaberg), carried. A special thank-you to Steve for conducting training sessions.

Auditor

It was moved and seconded to set a public hearing date for an Off/Sale Intoxicating Liquor License for John P. Johnson, dba. Richwood Store, 27625 County Hwy 21, Richwood Twp. At the Board Meeting of March 25, 2003 at 9:30 a.m., Commissioner's Board Room, Becker County Courthouse (Bristlin, Salminen), carried.

Sunnyside Care Center

It was moved and seconded to approve the contract between Sunnyside Care Center and the Becker County Jail for professional nursing services. The contract commences from March 1, 2003 until August 31, 2003. Terms of the contract are a maximum of \$16,535.59 for services provided in the contract, subject to reductions for third-party billings (Bristlin, Seaberg), carried.

Highway

1. It was moved and seconded to approve the Agenda with additions (Engebretson, Bristlin), carried.
2. It was moved and seconded to pass Resolution No. 02-03-2A, authorizing the County Engineer to advertise and hire temporary seasonal employees as follows: (3) long-term seasonal employees with a maximum six month term: (2) for maintenance; and (1) for construction; (4) short-term seasonal employees with a maximum three month term: (1) an auto body student from MWTC; (1) for maintenance and (2) for construction (Engebretson, Bristlin), carried.
3. It was moved and seconded to pass Resolution No. 02-03-2B, Bid Award for Bituminous Materials and Asphalt Crackfiller to vendors for delivery of the various materials requests (Bristlin, Salminen), carried.
4. It was moved and seconded to pass Resolution No. 02-03-2D, Bid Award for the delivery of Corrugated Steel Pipe and Metal End Sections (Bristlin, Seaberg), carried.
5. It was moved and seconded to pass Resolution No. 02-03-2E, accepting all quotes and authorizing the County Engineer to purchase Steel Sign Posts (Bristlin, Seaberg), carried.
6. It was moved and seconded to concur with the Finance Committee to purchase a Tandem Truck at the state bid of \$132,500 (Engebretson, Bristlin), carried.
7. It was moved and seconded to pass Resolution No. 02-03-2F, accepting quotes for traffic control signs and devices (Bristlin, Salminen), carried.
8. It was moved and seconded to pass Resolution No. 02-03-2G, accepting quotes for Furnishing 2003 Rental Equipment (Bristlin, Salminen), carried.
9. It was moved and seconded to pass Resolution No. 02-03-2H, accepting quotes for Bituminous Mixtures, Aggregates and Maintenance Overlays, with the exception of a possible conflict of interest that will require an opinion from the County Attorney (Bristlin, Salminen), carried.
10. It was moved and seconded to continue with MNDOT to use the Highway Patrol for enforcement of weight restrictions (Engebretson, Bristlin), carried.

Human Services

1. It was moved and seconded to approve the Agenda as presented (Engebretson, Salminen), carried.
2. It was moved and seconded to concur with the Finance Committee to approve the purchase of (10) used radios and (5) mobile replacement antenna's from Mid-states Wireless and Medi Van for the purchase price of \$1,165. (Engebretson, Bristlin), carried.
3. It was moved and seconded to concur with the Finance Committee to approve the Human Services and Transit Claims (Engebretson, Salminen), carried.
4. It was moved and seconded to approve the accept submission of the Health Care Access Plan to DHS to qualify as a provider enabling Human services to bill for the cost of providing transportation, food, interpreter services, hearing services and lodging for clients seeking medical care (Bristlin, Engebretson), carried.
5. It was moved and seconded to accept the Public Assistance Applications (Engebretson, Salminen), carried.

Commissioners

1. Reports & Correspondence:
 - a. Multi-County Nursing Meeting, Commissioner Seaberg
 - b. Lake Agassiz Regional Library Meeting, Commissioner Salminen
 - c. Legislative Meetings, Commissioner Engebretson
 - d. Fair Board Meeting, Commissioner Winter
 - e. Safety Committee Meeting, Commissioner Bristlin
2. Appointments:
 - a. It was moved and seconded to appoint Harry Salminen to the Airport Commissioner as a voting member (Engebretson, Bristlin), carried.
3. Approval of any Commissioner's attendance at the following meetings:
 - a. MCIT Workshop March 6, 7, 2003 in St. Paul (Engebretson, Bristlin), carried.
 - b. Tribal Meeting February 28, 2003 in Mahanomen will be attended by Commissioner Seaberg, Brian C. Berg, County Administrator and Tim Gordon, County Sheriff.
 - c. West Central Initiative Labor Force Meeting, Fergus Falls (Salminen, Bristlin), carried.
 - d. Budget Meeting on Wednesday, February 26, 2003 in Moorhead, MN (Salminen, Bristlin), carried.
4. Discussion: The need for additional personnel for Auditor and Treasurer's Offices was discussed. Commissioner Engebretson asked to see a flow chart of positions with costs so the Board can study this request.
5. The Day at the Capitol event will not be attended by the Board this year, approved by Consensus.

Budget Process

It was the consensus of the board to meet with county departments to establish figures on the departments proposed cuts. This information would then go to the next Finance Committee Meeting for approval and then brought to the Becker County Board for final approval.

There being no father business, the meeting was adjourned.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ Roger Winter
Roger Winter
Board Chair