



**Board of Supervisors Meeting**  
**SWCD/NRCS Conference Room**  
**USDA Service Center**  
**Thursday, August 20, 2024**  
**Meeting Minutes**

**Supervisor's Present**

Michelle Andresen, Chair  
Tony Beck, Treasurer  
Gene Pavelko, Public Relations  
Curt Ballard, Vice Chair

**Staff Present**

Bryan Malone, District Administrator  
Jamie Bischoff, Office Manager

**Guests**

Ariel Arno, MCC Apprentice  
Brennan Steele, SWCD Summer Intern  
Bob Guetter, NRCS Team Lead  
Barry Nelson, Becker County Commissioner

**Absent**

Travis Schauer, Secretary

**Call to Order**

Chair Andresen called the meeting to order at 8:35 a.m.

**Agenda**

Andresen called for approval of the agenda.

**Motion (Beck, Ballard) to approve the agenda. All in favor, motion carried.**

**Minutes**

July 15, 2025 meeting minutes were reviewed.

**Motion (Ballard, Pavelko) to approve the July 15, 2025 meeting minutes. All in favor, motion carried.**

**Financial**

**July 2025 Financial Treasurers Report and August Bills**

Bischoff presented the July 2025 Treasurers Report and August bills.

**Motion (Ballard, Pavelko) to approve the July 2025 Treasurer's Report and August bill payments. All in favor, motion carried.**

**Review/Approve 2026 Proposed Budget**

Malone met with the budget committee last week and reviewed the proposed 2026 budget in detail. Highlights were presented to the full board.

**Motion (Ballard, Beck) to approve the proposed 2026 budget. All in Favor, motion carried.**

Consultant David Drown and Associates are contacting other SWCD's such as Clay, EOT, WOT and others to gather information on wages.

Outreach Coordinator

Malone stated we have 4 complete applications and will schedule interviews soon.

Program Technician

Amy Moors, submitted her registration. Her last day is August 29, 2025.

Summer Intern

Malone gave a sincere thank you to Brennan for his hard work and dedication to the district this summer.

Conservation Planner

Ariel Arno accepted the position of Conservation Planner. She will start August 25, 2025.

**Projects & Education**

Prevailing Wage Update

BWSR is still in talks with MN Department of Labor. They have promised to give everyone guidance in October.

Pollinator Interactive Maze Donation

The Becker County Museum received a partial grant to host the Science Museum's Pollinator Interactive Maze for one year. The PRWD has requested that our conservation organizations pitch in to meet the grant match of \$2,500. Malone recommended a \$500 contribution.

**Motion (Pavelko, Ballard) to approve a \$500 donation to the Becker County Museum for this Interactive Maze. All in Favor, motion carried.**

Soil Health Bus Tour Recap

There were 42 people that attended this bus tour. Each farm was very different and informative. There were lots of comments in the evaluations about holding the event every two years as opposed to 5 years. There were also ideas about having someone that attended the tour to host a tour of what they implemented because of the tour they attended. Ann Wessel, BWSR communications is putting together an article on the event too.

**Open Forum**

Nothing was presented during open forum.

**Staff Reports**

Ariel and Brennan gave their summer report to the board.

Administrator, Bryan Malone presented his monthly report.

**Next Board Meeting Date**

Wednesday, September 17<sup>th</sup>, 2025

**Adjourn**

Hearing no further business, Chair Andresen adjourned the meeting at 10:57 a.m.



Board Secretary

  
District Administrator

29 Sept 2025  
\_\_\_\_\_  
Date

9/29/2025  
\_\_\_\_\_  
Date