



Board of Supervisors Monthly Meeting  
Wednesday February 22, 2023  
American Legion Post 15  
810 W Lake Dr, Detroit Lakes, MN 56501

### **Meeting Minutes**

#### **Supervisors Present:**

Eugene Pavelko, Chair  
Michelle Andresen, Vice-Chair  
Tony Beck, Treasurer  
Travis Schauer, Public Relations  
Curt Ballard, Secretary

#### **Staff Present:**

Bryan Malone, District Administrator  
Deana Westberg, Office Manager  
Christy Johnson, Office Assistant  
Bob Guetter, NRCS Team Lead  
Ed Musielewicz, NRCS District Conservationist

#### **Guests:**

Brett Arne, BWSR Board Conservationist

Chairman Pavelko called the meeting to order at 8:35 a.m.

#### **Agenda and Consent Agenda Items**

January 18, 2023 Regular Meeting Minutes; Employee Program Reports

February 22, 2023 Agenda and Consent Agenda

**Motion (Beck, Andresen) to approve the January meeting minutes and employee program reports. All in favor, motion carried.**

**Motion (Beck, Ballard) to approve the Revised Agenda and Consent Agenda. All in favor, motion carried.**

#### **Financial Reports**

##### **Treasurers Report and Bills for Approval**

Malone reviewed the Treasurers Report and Bills for Approval

**Motion (Schauer, Ballard) to approve the January Treasurer's Report and February Bills. All in favor, motion carried.**

##### **Grant Agreement-CWF Top-Down Phase II**

\$800,000.00 CWF grant agreement awarded. This is a continuation of the CWF Top-Down grant that expired December 31, 2022.

**Motion (Schauer, Andresen) to approve the CWF Top-Down Phase II Grant. All in favor, motion carried.**

## **Cost Share**

### **Clean Water Fund Applications**

- CWF-02-FFBCII RyPe, Reduced Till, No-Fall Till, 4+ spp. Cover Crop - Total Project Cost \$3,354.75 Flat Rate

**Motion (Andresen, Beck) to approve the Clean Water Fund Application CWF-02-FFBCII. All in favor, motion carried.**

### **Soil Health Cost-Share Applications**

- SHCS-23-01 TiKi, Windbreak Establishment & Pollinator Planting - Total Project Cost \$2,200.00 75% cost share \$1,665.00.
- SHCS-23-02 GaHo, Windbreak Establishment – Total project Cost \$3460.00 75% cost share, \$2595.00.

**Motion (Ballard, Beck) to approve the Soil Health Cost-Share applications as presented. All in favor, motion carried.**

## **MASWCD Legislative Agenda**

### **SWCD Aid Advocacy**

Bill proposes \$22 million to SWCDs from the General Fund as opposed to the Clean Water Fund as it has been for the last 3 biennium. The Governor has 12 million in his proposed budget to come from the general fund. The allocation formula proposed by MASWCD is 70% will be split equally, 20% based on private land, and 10% based on population.

### **Legislative Briefing March 7-8, 2023**

Day at the Capital schedule reviewed and discussed. Let Bryan know by March 1<sup>st</sup> if attending.

## **75<sup>th</sup> Anniversary**

- Shirts are done for the 75<sup>th</sup> Anniversary.
- Invitations have been sent out.
- An ad in the DL Tribune was run and social media posts were made Wednesday 2/15 and Saturday 2/18. Adam gave out the information on Hodge Podge last Thursday.
- Claire and the team have been working to finalize the booklet and program for the event.
- Our donations have all come in with 30 donors being listed as sponsors on our program.
- The online store sales are still going well, we have over 160 sales from trees, native plants and plat books online.

## **Equipment & Services**

### **Custom Seeding Agreement Review**

- MCIT and County Attorney reviewed and approved the Custom Seeding Agreement.
- Landowner information section is similar to the State Cost Share Agreements.
- Multiple Contracts discussed, as long as each field is less than 40 acres
- No adjustments will be made to acreage meter readings

**Motion (Schauer, Andresen) to approve the Custom Seeding Agreement with the addition of “Seed must come from a Certified Dealer”. All in favor, motion carried.**

### **Retail Seed Sales**

Bryan presented a list of CRP mixes and their amount per acre. Agassiz Seed would be the wholesale provider and they see SWCDs sell seed with an average of 25-30% mark-up but we could set it at whatever the Board thinks is reasonable.

**Motion (Schauer, Beck) to set seed rates at a 30% mark up from wholesale, rounded up to the nearest whole dollar amount. All in favor, motion carried.**

**2023 Financial Assistance Policy**

Discussion how and when to add the Financial Assistance Policy to current application agreements.:

*The Board reserves the right to deny financial assistance applications based on past performance or other circumstances not in the best interests of the District. When applicable, notice will be provided in writing to the landowner/occupier after previous situation causing difficulties.*

**Motion (Andresen, Schauer) to approve the Financial Assistance Policy as presented. All in favor, motion carried.**

**Open Forum**

No discussion.


**Adjourn**

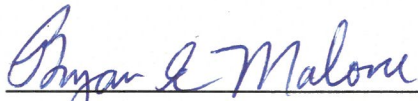
Seeing no further business, Chairman Pavelko adjourned the meeting at 9:58 am.

**Lunch & Staff Photos**

**Board Retreat**

2022 Highlights – Employee Program Reports & Presentations

  
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Board Secretary  
03-15-23  
Date

  
\_\_\_\_\_  
District Administrator  
3/15/2023  
Date

