



Board of Supervisors Meeting  
Wednesday August 17, 2022

### Meeting Minutes

The regular meeting of the Becker Soil and Water Conservation District Board of Supervisors was held on Wednesday August 17, 2022 in the Conference Room of the USDA Ag Service Center Building located at 809 8th Street SE, Detroit Lakes, MN.

Those present were Supervisors Eugene Pavelko, Travis Schauer, Tony Beck, Curt Ballard and Michelle Andresen. Staff members include District Administrator Bryan Malone, Office Manager Deana Westberg, Office Assistant Christy Johnson, Resource Technician Brandon Dahring, NRCS District Conservationist Ed Musielewicz and MAWQCP Area Certification Specialist Jim Lahn.

Chairman Pavelko called the meeting to order at 8:31 a.m.

#### Agenda and Consent Agenda Items

July 20, 2022 Regular Meeting Minutes; Employee Program Reports

**Motion (Ballard, Beck) to approve the July meeting minutes and employee program reports.**

**Affirmative: Unanimous. Carried.**

**Motion (Andresen, Beck) to approve the Agenda and Consent Agenda. Affirmative: Unanimous.**

**Carried.**

#### Financial Reports

##### Treasurers Report and Bills for Approval

Malone reviewed the Treasurers Report and Bills for Approval

**Motion (Schauer, Ballard) to approve the July Treasurer's Report and August Bills for Approval.**

**Affirmative: Unanimous. Carried.**

##### Review/Approve 2023 Budget Draft

Bryan Malone reviewed the FY2023 budget:

- The Budget Committee of Pavelko, Beck, Malone and Westberg met to review the FY2023 budget in detail.
- The anticipated GSA Pay Scale Cost of Living Increase of 5% included in the salaries.
- Proposal to add a GIS Specialist to Salaries and Intergovernmental Local revenue accordingly.
- Education/Promotion increased for 75<sup>th</sup> Anniversary Celebration scheduled for March 2023.

**Motion (Schauer, Andresen) to approve the FY2023 Budget Draft. Affirmative: Unanimous. Carried.**

#### Reports

District Administrator Bryan Malone reported:

**1W1P** – Policy Committee meeting for the Wild Rice made a quorum and approved the 2023 WBIF workplan request. They also approved bylaws. Technical Advisory Committee meeting for the Otter Tail River. Still on track to have a draft plan by this fall. Attended the Red Eye Technical Advisory Committee meeting. Completed interim elink report for the Wild Rice WBIF grant.

**Projects** – Bergquist SSTS project is complete. Submitted for a grant application for another \$40,000 to replace failing septic systems. Still receiving calls about the program. Yliniemi pit closure is still near completion and just needs to be seeded. Needs a little grading to get things in shape. Marjamaa pit closure is complete and looks really good. Audubon Twp Blackhawk road project is now complete. Applied for the BRRWD permits for our contracts

that may be installed this year. AgBMP loan application approved for a sprayer at \$115,000. Visited 3 lakeshore projects with Wes.

**Grant Applications** – Deadline for CWF grants is August 22<sup>nd</sup>. Have been working on them over the last month. Not official but looks like the Soil Health grant may be funded. Wilkin SWCD received a National Fish and Wildlife Foundation grant for implementing soil health for \$300,000. It provides funding for 2 staff over two years to assist producers with soil health practices in the Buffalo Red River Watershed area. Wilkin will hire 0.5 FTE and will partner with Clay, WOT and Becker for additional staff as needed.

**WCA** – Pre-application meeting with Eventide. They are proposing a senior living facility and may have wetland impacts.

**Meetings and Other** – Reviewed grant log with Deana and Christy. Contacted Arena welding about a fabric machine. Sent them photos of what we had for modifications in Pennington. Sounds like they could have it done by spring. Met with Pelican River Watershed District to clarify what projects need a permit from them. ESMC webinar, grant opportunity with General Mills to sign producers up for carbon credit program. Put together the 2023 SWCD budget.

**TSA** – North Pod met to discuss their agreement for the staff working out of Pennington SWCD. Next meeting is planned for August 30<sup>th</sup>. Working on agreements, but not sure I will be far enough along to have a meeting. Advertised for Engineering tech but haven't had any applications yet. Put together the elink workplan for the FY23 Funding.

#### **Open Forum**

Ed Musielewicz presented a flyer about a soil health field day in Clay County September 1<sup>st</sup>. Presented by Fillbrandt's Bigg Dogg Agg Inc.

Ed Clem attended the Cormorant Lakes Advisory meeting on Monday 8/15/22 and it was brought up that the Watershed District is interested in a full-time position for AIS questions and shoreland questions and permits. They would like Becker SWCD to train and possibly house the staff, and they would provide the salary.

Gene Pavelko brought up that someone had asked about invasive species showing up in Little Floyd Lake. Bryan said the PRWD is aware of algae, but that no one has said anything else.

#### **MAWQCP**

Jim Lahn, Area Certification Specialist administers 11 counties and 12 SWCD's. Jim explained the Minnesota Ag Water Quality Certification Program (MAWQCP) and all of the funding sources.

#### **75<sup>th</sup> Anniversary**

Invitation List, Meal Selection and Ticket Prices. Board agreed on \$15 per ticket for those we will be buying tickets. Board agreed, we should reach out to vendors for donations of door prizes.

#### **Equipment**

Tractor, Drill, Roto-Tiller, Fabric Machine. Brandon Dahring presented that Adkins was ready to make the lease on tractor happen. Bryan Malone explained there is a possibility of using grant funds for the purchase of the no till drill. Bryan is also working on quotes for the matting machine with an addition of a cherry picker (\$1500.00) to lift the matting up onto the machine. For the tiller, there was more discussion on going with a quick purchase from local L&M Fleet at a lower price point or looking into the professional type that Clay County uses was recommended (8ft wide, 100 hp). There is a possibility of using a forestry grant to purchase site prep equipment such as a roto-tiller. The trailer decision was brought up and more research needs to be done.

#### **Local Water Management**

- Otter Tail Plan Update- The Otter Tail Plan is moving along on schedule. A draft final plan will be done the end of August, reviewed by staff and have the final plan by the end of September for the 60 day review process.
- Wild Rice 2023 WBIF workplan – Workplan was approved and submitted in July. The application budget, Proposed Activity Indicators and Priority Area Map was reviewed and discussed.

## Cost Share

### Clean Water Legacy Payment Cancellation

- CWL-83-LP, HoSh, Conservation Cover-Cancel Remaining Funds of \$1089.52

**Motion (Beck, Ballard) to approve Clean Water Legacy Payment Cancellation as presented. Affirmative: Unanimous. Carried.**

### SSTS Upgrade Grant Voucher

- SSTS-02-2022, ShBe, Subsurface Sewage Treatment System – Total Project Cost: \$14,685.06  
Very low-income eligibility – 100% cost-share \$14,685.00

**Motion (Schauer, Beck) to approve SSTS Upgrade Grant Voucher as presented. Affirmative: Unanimous. Carried**

### Clean Water Legacy Vouchers

- CWL-72-LP, AuTo, Grade Stabilization - Total Project Cost \$33,675.00  
Final Voucher Project Cost \$5,990.00  
40% Cost Share (maximum payment left) \$2,122.80  
Total Project Cost Share \$13,196.80
- CWL-82-LP, JoFi, Conservation Cover - Total Project Cost \$1,839.63  
50% Cost Share \$919.81
- CWL-86-LP, StJo, Conservation Cover - Total Project Cost \$2,231.55  
50% Cost Share \$1,115.78

**Motion (Schauer, Andresen) to approve Clean Water Legacy Vouchers as presented. Affirmative: Unanimous. Carried**

### State Cost Share Applications

- SCS-23-1, JiOC, WASCBS – Total Project Cost \$16,832.50  
75% State Cost-share \$7,768.38: EQIP \$4,856.00

**Motion (Andresen, Ballard) to approve State Cost share Applications as presented. Affirmative: Unanimous. Carried.**

### State Cost Share Vouchers

- SCS-20-14, RoHa, Well Sealing – Total Project Cost \$1,075.00  
50% State Cost-share \$537.50

**Motion (Schauer, Andresen) to approve State Cost share Vouchers as presented. Affirmative: Unanimous. Carried.**

### Watershed Based Implementation Fund Applications

- 1W1P-08-RE, MyRa, Forest Management - Total Project Cost \$984.50  
75% State Cost-Share \$738.38
- 1W1P-09-RE, InRa, Forest Management - Total Project Cost \$2,323.50  
75% State Cost-Share \$1,742.63

**Motion (Ballard, Beck) to approve the Watershed Based Implementation Applications as presented. Affirmative: Unanimous. Carried**

### Watershed Based Implementation Fund Amendment & Voucher

- 1W1P-04-RE, JaMa, Ag Waste Pit Closure - Total Project Increase of \$2,200.00

**Motion (Schauer, Beck) to approve the Watershed Based Implementation Amendment as presented. Affirmative: Unanimous. Carried**

- 1W1P-04-RE, JaMa, Ag Waste Pit Closure - Total Project Cost \$14,526.40  
75% State Cost-Share \$10,864.80

Motion (Beck, Andresen) to approve the Watershed Based Implementation Voucher as presented. Affirmative: Unanimous. Carried

**Adjourn**

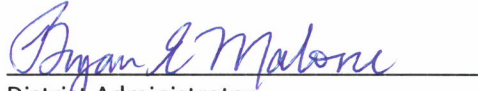
Seeing no further business, Chairman Pavelko adjourned the meeting at 10:52 am.



Board Secretary

8-17-22

Date



District Administrator

8/17/2022

Date