

**Becker Soil and Water Conservation District  
Board of Supervisors Regular Meeting  
Wednesday, November 21, 2012**

The regular meeting of the Becker Soil and Water Conservation District Board of Supervisors was held at 8:00 a.m. on Wednesday, November 21, 2012 in the Conference Room of the Ag Center Building, 809 8th St. S.E., Detroit Lakes, Minnesota.

Those present were supervisors Duane Grossman, Tony Beck, Don Lefebvre, Kathy Stenger, Administrative Assistant Ginger Flynn, Dist. Conservationist Ed Musielewicz, Dist. Technicians Ed Clem and Dean Hendrickson, and Dist. Administrator Brad Grant.

The meeting was called to order by Chairman Beck.

Motion by (Stenger, Lefebvre) to approve the October 17<sup>th</sup> regular meeting and the November 15<sup>th</sup> special meeting minutes as sent out and received by the supervisors. Affirmative: Unanimous. Carried.

The October financial statements and bills for approval were presented.

Motion (Grossman, Lefebvre) to approve the financial statements and payment of bills. Affirmative. Unanimous. Carried.

8:15 a.m. Jennifer Wentz arrived. Jennifer has been offered the position of Administrative Assistant and requested to meet with the Board to discuss the offer. The supervisors visited with Jennifer and took her request under advisement and will get back to her.

**Reports:**

**Dist. Conservationists Ed Musielewicz** reported on the following 2012 accomplishments:

- Had 36 (EQIP, AWEP, CSP) contracts totaling \$638,000.
- Made 127 payments to landowners totaling \$1.25 million dollars.
- Had 120 CRP contracts.
- 68 water and sediment basins were installed this year.
- 48 acres of wetland restoration.
- 138 acres of WRP plantings.
- Have closed on the final Rice Lake Easement. The Pelican River Watershed District has a couple easements for Rice Lake to complete. Met with the wetland permitting agencies on the Rice Lake Wetland Delineation.
- The Brink Lake Restoration Project is moving forward. A meeting will be held on Nov. 29<sup>th</sup> on this.
- Sent out 63 payment letters to CSP program participants.
- Reported that Dustin Grabowska, the Farm Service Agency CED, is leaving Becker County and took a CED position in Roseau, Minn.
- We will have a new Temp employee through a private contract that NRCS has entered into. Brenda Moses will work 32 hrs. a week.
- Even with the Farm Bill uncertainty there are funds for EQIP and the AWEP programs. First scoring periods ends January 18<sup>th</sup> for AWEP and Feb. 15<sup>th</sup> for EQIP.

## **Becker Soil and Water Conservation District Board of Supervisors Regular Meeting**

**Wednesday, November 21, 2012**

**Page | 2**

**District Technicians Reports** – Dean Hendrickson and Ed Clem reported on the following:

- Have been completing as built surveys for the sed basin projects installed this summer, and reviewing sites for next year.
- Supervised a culvert extension on the Komrosky WRP site.
- Will be starting on tree plans for spring planting.
- Ed is entering 2011 Elink final cost-share practices.
- Will continue to locate wells that are part of the Central Plains Nitrate Study.

**BWSR Academy** – Ginger, Ed, and Brad reported on the BWSR Training Academy they attended Oct. 29<sup>th</sup> – 31<sup>st</sup>.

**Area I MASWCD Meeting** – The supervisors discussed and reported on the MASWCD Area I meeting held October 25<sup>th</sup>, in Callaway.

Discussed the Committee Meeting of the Whole that was held October 18<sup>th</sup> on the employee handbook update. Also, noted that a Committee Meeting of the Whole is scheduled for November 28th.

### **9:30 a.m. Public Hearing on Karen Garrity Wetland Replacement Plan.**

Chairman Beck recessed the regular board meeting and called to order a public hearing on a wetland replacement plan for Karen Garrity.

Ed Clem presented the wetland replacement plan that will impact 490 sq. ft. of wetlands to repair an existing driveway and easement road that has gradually shifted onto neighboring property due to high water in past years. The proposal is to build up the road back onto the Garrity property. Replacement credits will be purchased from an existing wetland bank.

Chairman Beck asked for comments for or against the wetland replacement plan. Hearing none, Chairman Beck adjourned the public hearing and called the regular board meeting back to order. The supervisors discussed the wetland replacement plan further.

Motion (Lefebvre, Stenger) to approve the Karen Garrity Wetland Replacement Plan as presented.  
Affirmative: Unanimous. Carried.

**Lake Flora** – Brad presented a letter from the City of Lake Park requesting if the SWCD could assist in the restoration of Lake Flora located in the NE portion of the City. The SWCD could request assistance from the Red River Valley Conservation Service Area (RRVCSA) engineering staff.

Motion (Lefebvre, Grossman) to request assistance from the RRVCSA for the Lake Flora project.  
Affirmative: Unanimous. Carried.

**Wetland Conservation Act** – Ed and Brad reported on the following wetland issues:

- Visited a site with Planning and Zoning on Elbow Lake for wetlands and erosion concerns.
- Viewed a garage building site on Shell Lake and issued a diminution exemption for 400 sq. ft. of fill.
- Permitted a wildlife excavation in a wetland.
- Received a request on a ditch cleanout from Jason Askelson.

**Becker Soil and Water Conservation District Board of Supervisors Regular Meeting  
Wednesday, November 21, 2012**

Page | 3

- Brad has been reviewing old Cease and Desist orders for BWSR and DNR records. We have about seven they would like cleared up.
- Attended an agency meeting on the Highway 10 West and frontage road project.

**Ag Inspector Program** – Marsha reported on recent Ag Inspector issues:

- Reported on the Upper Midwest Invasive Species Conference she recently attended. Marsha was awarded the Carol Mortensen Invasive Species Award for Individual Achievement for her efforts in invasive species control in Becker County. The Board congratulated Marsha on her award.
- Working on the Annual Ag Inspectors Report that will be presented to the County Commissioners for approval at their Dec. 11<sup>th</sup> meeting.
- Will attend the Aquatic Invasive Species committee meeting on Dec. 6<sup>th</sup>.
- The local CWMA Committee will meet on Dec. 13<sup>th</sup> in the Ag Center.

**Shoreland Restoration Program** – Marsha and Brad presented to the Board information on the shoreland restoration program. Marsha reviewed a plan she is working on and the various plants planned for the site. Pricing of the plants and products to be used was discussed.

Motion (Stenger, Grossman) to approve the pricing structure as presented. Affirmative: Unanimous. Carried.

**Native Buffer Cost-share and Clean Water Legacy Contracts -**

Clean Water Legacy contract #CWL-2012-4, with Barry Nelson was presented for payment authorization for 3 water and sediment control basin that were installed. Total cost of project \$34,967.12. Eligible CWL payment \$24,750.

Motion (Stenger, Grossman) to authorize payment of contract #CWL-2012-4 for \$24,750. Affirmative: Unanimous. Carried.

Native Buffer Cost-share Contract #NB-10-7 with Sid and Laurie Olson for shoreland restoration was presented for consideration. Estimated cost \$4,553.

Motion (Lefebvre, Stenger) to approve contract #NB-10-7 for 75% of the cost not to exceed \$3,331.00. Affirmative: Unanimous. Carried.

**Administrative Assistant Position** – Discussion continued on the Administrative Assistant Position and the conversation earlier with candidate Jenifer Wentz. After further discussion, motion (Lefebvre, Stenger) to offer Jenifer Wentz the position at a salary of \$16.84. Affirmative: Unanimous. Carried.

**Upcoming: December 2<sup>nd</sup>-4<sup>th</sup> MASWCD Conference in Bloomington  
December 10<sup>th</sup> – Ag BMP Program meeting in DL**

Being no further business the meeting was adjourned by Chairman Beck.

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**Becker Soil and Water Conservation District Board of Supervisors Regular Meeting  
Wednesday, November 21, 2012**

**Page | 4**

District Secretary

District Administrator