

**Becker Soil and Water Conservation District
Board of Supervisors Special Meeting
Thursday, November 15, 2012**

A special meeting of the Becker Soil and Water Conservation District Board of Supervisors was held at 8:00 a.m., on Thursday, November 15, 2012, in the Conference Room of the Ag Center Building, 809 8th St. S.E., Detroit Lakes, Minnesota.

Those present were supervisors Duane Grossman, Jerome Flottesch, Tony Beck, Don Lefebvre, Kathy Stenger, Dist. Secretary Ginger Flynn, Dist. Conservationist Ed Musielewicz, Dist. Technician Ed Clem, and Dist. Administrator Brad Grant.

The purpose of the meeting was to conduct interviews of the five finalists for the Administrative Assistant Position.

After the interviews and reviews, a motion by Grossman second by Stenger to offer the Administrative Assistant position to Jennifer Wentz at \$16.30 per hour with a starting date of December 10, 2012.

Discussion was held on continuing the update of the employee handbook. Chairman Beck set a Committee Meeting of the Whole for Wednesday, November 28th, at 8:00 a.m., to continue the handbook update.

Being no further business the meeting was adjourned by Chairman Beck.

Approved: Don Lefebvre, Becker SWCD Secretary

Date: November, 2012