

Red River Valley Conservation Service Area Executive Committee Meeting
September 9, 2010
Red Apple Café
Mahnomen, MN

The executive meeting of the Red River Valley Conservation Service Area (RRVCSA) was called to order by Chairman Jerome Flottemesch, at 9:30 a.m., on Thursday, September 9, 2010 at the Red Apple Café in Mahnomen, MN.

Those present at the meeting were:

Jerome Flottemesch – Becker SWCD
Carol Schoff - Clay SWCD
Linda Hanson, Pennington SWCD
Pete Revier, Mahnomen SWCD
Brad Grant, Becker SWCD
Ginger Flynn, Becker SWCD, Secretary

Executive Members absent:

Gary Lee, East Polk SWCD
Tanya Hanson, Red Lake SWCD

The fiscal year-end report for 2010 was presented. Ginger reviewed the reports. These were already submitted to BWSR so that grants could be processed.

Discussion followed on setting aside funds from the fund balance specifically for compensated absences. Presently the RRVSA would owe \$25,153 in compensated absences for the employees if they would quit or retire in good standings. The executive committee felt that this amount should be set aside as Unreserved, Designated, Compensated Absences from the fund balance.

Motion by Hanson, seconded by Schoff to create the Unreserved, Designated, Compensated Absences from the fund balance in the amount of \$25,153, which can be adjusted after each yearend. Affirmative: Unanimous. Motion carried.

Motion by Schoff, seconded by Revier to approve the 2010 Fiscal Year-End reports as presented and sent into BWSR. Affirmative; Unanimous. Motion carried. Note: Copies will be made available for members wanting a copy at the next board meeting.

The financial reports and bills payable for July and August, 2010 were presented.

Motion by Schoff, seconded by Hanson to approve the financial reports for July and August, 2010 subject to the corrections. Affirmative: Unanimous. Motion carried.

Personnel Committee Meeting Minutes of July 22, 2010 were reviewed. Discussion followed on the following: evaluations, adequate compensation, working relations with office in home, workload balancing, working together, 4-wheeler that is shared with Beltrami– title and insurance.

Motion by Schoff, seconded by Pete to approve the Personnel Committee Meeting Minutes of July 22, 2010 as corrected. Affirmative: Unanimous. Motion carried.

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Other:

-Guidance was asked on training sessions and needs for the Engineer and Engineering Technician. The Executive Committee felt that the decision should be made by the Host District Administrator on these needs and that the Executive Committee would back his decision.

-Jerry reported that he was appointed to serve on a committee that is being formed as a result of the Water Summit that was held this past July. The committee will consist of 10 county commissioners, 10 representatives of SWCDs, 10 watershed district managers. The committee is scheduled to meet 3 times in St. Cloud to discuss a variety of topics on conservation delivery systems. Darren Newville of EOT SWCD was also appointed to this committee.

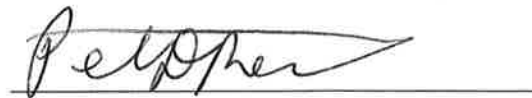
-Structure and format of the next meeting was discussed. It was decided to have the engineer and engineering technician reports as in the past, financial reports will be sent out before the meetings.

-The executive committee decided to have the Engineer and the Engineer Technician present a 20 minute power point presentation at the next Area I meeting, which will be held Thursday, November 18, 2010, on projects that have been installed. Brad will contact the Area I Chairman to have them added to the agenda.

Being no further business, motion by Revier, seconded by Hanson to adjourn the meeting. Affirmative: Unanimous. Motion carried.



Ginger Flynn
Becker SWCD



Pete Revier
RRVCSA Secretary-Treasurer